**Minutes of the Amenities Committee meeting held on Tuesday 18th February 2020**

**at 8pm in Beeding and Bramber Village Hall**

**Present:** **Councillors:** C. Warren (Chairman), I. Allen, S. Birnstingl, V. Cook, B. Harber, I. Ivatt, T. Kardos, J. Shaw, C. Verney, C. Warren.

**Also present:** Clerk: Celia Price, Stephanie Shorey (Tree Warden)

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| **A:0220:01** | **Apologies for absence**  Apologies were received and accepted from Cllr Chilver, Cllr Cutts and Cllr Garrod. |
| **A:0220:02** | **Declaration of Councillors personal or prejudicial interest**  The Chairman reminded councillors that previous declarations still stand (as defined under the Localism Act 2011). |
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| **A:0220:03** | **Public Adjournment** |
|  | None Present |
| **A:0220:04** | [**Minutes of the last meeting**](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EQaI_RPimklFufWnAZEZOrkBTzAbzHGYJH4I6Wm-WYjgpQ?e=RhJiGC)  The minutes of the meeting dated 15th October 2019 were approved as a true record and signed by the Chairman.  Proposed Cllr Verney, seconded Cllr Allen and agreed by all. |
| **A:0220:05** | **Actions from the previous minutes**  The Clerk reported that the Small Dole play area is now complete, the S106 money has been received and the supplier has been paid. The Clerk also reported that an additional 10% discount has been received on the quote for a new gate and this will be installed in the coming weeks. All other actions are covered elsewhere on the agenda. |
| **A:0220:06** | [**Tree Warden**](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EV0bfphDzqZKozd1iHmk4P4BLUIK8YhJHV3zuHLztGcY3g?e=qrXM3b) |
|  | Stephanie Shorey, Tree Warden gave an overview of her report as attached. She also advised that a new Tree Warden for Small Dole, Peter Bull has been appointed.  In addition, emergency tree works are being undertaken on the large Cupressus Macrocarpa adjacent to the play area in Upper Beeding, following falling failed branches during the recent storms.  The Clerk tabled a letter of thanks from Judith Steedman (retired Tree Warden) for the new trees, particularly the one in Manor Road. |
| **A:0220:07** | [**Allotments**](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EXe2V4f5tnlKurQ18LAQqEEBNbu1wvTPb-Uc8NMxiv5t2A?e=ed7VMu)  The pricing structure was reviewed and an increase of 10% agreed with effect from 2021. Allotment holders will be advised when the invoices go out this year to comply with allotment legislation.  It was agreed that there will be no further skips and a communal compost area should be discussed at the annual allotment holders meeting.  It was resolved to order 2 cubic metres of MOT type 1 to address the potholes in the entrance to the allotment area.  A deposit scheme was discussed, and it was resolved that the Clerk investigate the logistics with the internal auditor, reporting the findings to the next Amenities Committee meeting.  Finally, it was noted that the tap still needs to be repaired.  All resolutions included in item A:0220:07 were proposed en masse by Cllr Birnstingl, seconded Cllr Ivatt and agreed by all. |
| **A:0220:08** | **Dog Waste Bin**  The location of the proposed new dog waste bin in Tottington Drive, Small Dole was discussed. It was resolved that the Clerk obtain the required consent from HDC. |
|  | [**Band Stand**](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/Eb8jyQH0QmhEjhIsErENznYBOrbRtYN2KkYmPDC_GkyZWg?e=aFs6VB)  The Band Stand sustained storm damage in the recent bad weather. A report from the Clerk as supplied prior to the meeting was reviewed and discussed. All agreed for the work to be undertaken as detailed.  Proposed Cllr Birnstingl, seconded Cllr Ivatt and agreed by all. |
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| **A:0220:10** | **Grass Cutting Contractor**  The Clerk reported that Grasstex will not be increasing their prices for the coming year. Considering the additional tasks proposed following cutbacks from WSCC and HDC it was agreed that contract details need to be reviewed prior to going out to tender. On this basis it was resolved to appoint Grasstex as the contractor for the financial year 2020/21. A detailed tender document will be prepared.  Proposed Cllr Harber, seconded Cllr Allen and agreed by all.  The Clerk reported that Grasstex are offering a new road sign cleaning service and this was duly noted. |
| **A:0220:11** | **Matters raised by councillors**  Cllr Birnstingl reported that he now holds the appropriate licences for applying herbicides and can do this on a voluntary basis assuming the Council purchases the materials.  Cllr Shaw requested that a discussion regarding the advertising banners on the railings at Sele Gardens be added to a future agenda.  Cllr Ivatt reported an abandoned blue Fiat motor vehicle on the Henfield Road in Small Dole. This will be reported via Operation Crackdown.  There being no other business the meeting concluded at 8:55 pm  The next meeting of the Amenities Committee will be on **Tuesday 21st April, 2020 at 8pm** inBeeding and Bramber Village Hall.  Minutes signed by: Date: |