

UPPER BEEDING PARISH COUNCIL

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Clerk: Steve Coberman

MINUTES OF A MEETING OF THE AMENITIES COMMITTEE

Date: Tuesday 15th May 2018 **Time:** 8.00pm **Place:** Beeding & Bramber Village Hall

Present:	Cllrs S Birnstingl, A Chilver, V Cook, R Harber, I Ivatt, T Kardos, P Kentell, J Rowland, J Shaw, and C Warren; Mrs J Steedman (tree warden).
A:0518:01 <i>Election of Chairman</i>	Cllr C Warren was nominated as Chairman, agreed to accept office, and was elected unanimously. <i>Proposed by P Kentell; Seconded by J Shaw.</i>
A:0518:02 <i>Election of Vice-Chairman</i>	Cllr J Shaw was nominated as Vice-Chairman, agreed to accept office, and was elected unanimously. <i>Proposed by S Birnstingl; Seconded by P Kentell.</i>
A:0518:03 <i>Apologies</i>	Apologies were received from Cllr C Verney (personal commitments).
A:0518:04 <i>Questions from the public</i>	There were no questions from the public.
A:0518:05 <i>Declarations of interest</i>	There were no declarations of personal or prejudicial interest by Councillors on any of the agenda items below.
A:0518:06 <i>Minutes of previous meeting</i>	The minutes of the meeting dated 20 th March 2018 were approved by all present and signed by the Chairman. <i>Proposed by P Kentell; Seconded by I Ivatt.</i>
A:0518:07 <i>Matters arising</i>	A:0318:09 The Clerk reported that he had written to the owner of the Bridge PH regarding the restoration of a safety fence, and that that owner had expressed little interest in undertaking the work. Cllr P Kentell reported that she had asked the chairman of Bramber PC how they had obtained permission for the fence on the opposite bank, and he had indicated that no permission had been sought. It was agreed that the Clerk should again write to the owner of the Bridge, offering to reinstate the fence at the councils expense.

<p>A:0518:08 <i>Tree warden's report</i></p>	<p>The tree warden reported orally and in writing as follows:</p> <ul style="list-style-type: none"> - The significant number of trees planted over the last 15 years - on the highway verges and elsewhere - appear to be flourishing. Many species are represented. It is hoped to plant more this autumn. - A resident in Manor Road has complained that he does not like the ornamental crab on the verge by his house. [The meeting agreed that no action should be taken unless and until a formal complaint has been received]. <p>Cllr C Warren requested that the Clerk send him the newsletter editor's email address, so he can enter an article on trees in the newsletter.</p>
<p>A:0518:09 <i>Grass cutting and general parish maintenance</i></p>	<p>It was agreed that the footpath between Church Lane and Priors Close should be weeded, along with the already-agreed weeding of the path between Pound Lane and Monks Walk.</p> <p>The Clerk noted that broken fence at Small Dole green had been replaced, and extended to where the bollards previously were situated.</p>
<p>A:0518:10 <i>Small Dole bus shelter</i></p>	<p>The Clerk reported that he had had conversations with Mr Alden of the South Downs National Park Authority, who had approx £18,000 of transport-related s106 funding available to us for projects which must be approved by June 2018. Given the poor condition of the bus shelter in Small Dole (notwithstanding the recent cleaning work carried out), he felt that a replacement shelter would be a suitable use for a portion of that funding, and Mr Alden was in full agreement. It was agreed that the Clerk would circulate the Littlethorpe catalogue to councillors for selection of a suitable wooden design in keeping with the SDNPA requirement. The Clerk also noted Mr Alden's suggestion that the redundant phone box be removed; but it was agreed that a notice to this effect be placed on the box and the nearby noticeboard before any action was taken. It was agreed that if the bus shelter proposal should fall through for any reason, a special meeting of the committee should be convened to identify another project for the funding.</p>
<p>A:0518:11 <i>Correspondence</i></p>	<p>No relevant correspondence was tabled.</p>
<p>A:0518:12 <i>Matters for information and future agendas</i></p>	<p>Cllr C Warren asked the Clerk to forward the contact details of PHB, so he could approach them regarding the possible path by the scout camp. It was agreed that the "Silent soldier" should be moved around the parish, including Small Dole, and a second one specifically for Small Dole was not needed.</p>

The meeting closed at 8.45pm. The next meeting of the committee will be held at Beeding & Bramber Village Hall on Tuesday 17th July 2018.

Minutes signed by: **Date:**