

# UPPER BEEDING PARISH COUNCIL

r/o 3 Hyde Square ~ Upper Beeding ~ West Sussex ~ BN44 3JE

Tel: 01903 810316

email: [upper.beeding@btconnect.com](mailto:upper.beeding@btconnect.com)

[www.upperbeeding-pc.gov.uk](http://www.upperbeeding-pc.gov.uk)

Clerk: Steve Coberman

## MINUTES OF A MEETING OF THE PARISH COUNCIL

**Date:** Tuesday 2<sup>nd</sup> October 2018    **Time:** 7.30pm    **Place:** Beeding & Bramber Village Hall

<b>Present:</b>	Cllrs S Birnstingl (Chairman), A Chilver, R Harber, I Ivatt, T Kardos, P Kentell, J Shaw; and C Warren; County Cllr D Barling; District Cllr D Coldwell; Mrs C Price (Clerk from 01-Nov-18); Mr S O'Connell (Sussex Police).
<b>C:1018:01</b> <i>Apologies</i>	Apologies were received from Cllrs V Cook and J Rowland (both personal commitments).
<b>C:1018:02</b> <i>Questions from the public</i>	Mr Steve O'Connell of Sussex Police Speedwatch Scheme addressed the meeting, and explained the nature of the scheme, which is in use in many parishes across the county, including Storrington. It operates by the use of calibrated devices used by volunteers, with excess speeds being logged in the police computer. These are handled by way of first, second, and third warnings, which may be followed by prosecution. The devices can be loaned for a limited period by the police, or purchased for approx £500 by the council. The scheme is tailored to the needs of the community in terms of the number of volunteers needed, the hours of monitoring, and the locations covered; typically, 4 volunteers would be required. A risk assessment should be carried out before the scheme is introduced. The meeting agreed that the scheme appeared promising, that it should be placed on the next agenda for fuller discussion, and in the meantime the Clerk was asked to email Mr O'Connell formally requesting a risk assessment.
<b>C:1018:03</b> <i>Declarations of interest</i>	There were no declarations of personal or prejudicial interest by Councillors on any of the agenda items below.
<b>C:1018:04</b> <i>Minutes of previous meeting</i>	The minutes of the meetings dated 4 <sup>th</sup> and 18 <sup>th</sup> September 2018 were approved by all present and signed by the Chairman. <i>Proposed by C Warren; Seconded by P Kentell.</i>
<b>C:1018:05</b> <i>Matters arising</i>	C:0918:15: Cllr R Harber noted that this minute, whilst an accurate report of proceedings, was inaccurate in point of fact. There had been a meeting of the Cemetery Committee held on 30 <sup>th</sup> July, and minutes have been previously circulated. The Clerk corrected the minutes by hand.
<b>C:1018:06</b> <i>Neighbourhood Warden's report</i>	P Conroy reported in writing as follows: <u>Criminal damage &amp; antisocial behaviour</u> The wardens engaged with youths in Upper Beeding recreation ground playing loud music from a sound system. Warning were issued to two male off-road bikers on the road near Truleigh Hill car park. A male witnessed riding an off-road bike in Truleigh Road is known to the wardens and is believed to be the rider reported by numerous residents in past weeks; a statement was prepared and sent to police for further action.

<p><b>C:1018:06</b> <i>Neighbourhood Warden's report (cont)</i></p>	<p><u>Criminal damage &amp; antisocial behaviour (cont)</u></p> <p>Advice was given to residents complaining of a noisy neighbour. A report was received of a female being bitten by a dog on the Upper Beeding recreation ground whilst trying to intervene with two quarrelling dogs; the identity of the woman has not been established.</p> <p><u>Other</u></p> <p>The wardens attended Time Travellers club at The Hub Café. social club for dementia sufferers. A mini-bus trip is scheduled for 5th October for residents of Upper Beeding.</p>																														
<p><b>C:1018:07</b> <i>County Councillor's Report</i></p>	<p>County Cllr Barling reported orally as follows:</p> <p><u>A283</u></p> <p>County Cllr Barling thanked the parish council for agreeing to fund the kissing gate at the Downs Link, which has now been installed, and noted that the overturned road sign at High Trees had yet to be repaired.</p> <p><u>Henfield Road</u></p> <p>Progress has been made towards lowering the speed limit on Henfield Road between the Towers School and waterworks corner from 40mph to 30mph. A consultation on the scheme will take place soon, and it is hoped to implement the reduced speed limit in about four months.</p> <p><u>Shoreham Road</u></p> <p>It is currently impossible to lower the limit of Shoreham Road as a result of established WSCC policy defining "villages". Cllr R Harber suggested that a proper footpath is required from the Rising Sun to High Trees as a result of the risk to children attending the nursery school, who are currently forced to divert onto the road carriageway. County Cllr Barling agreed to pursue this with Highways. Cllr P Kentell noted that a footpath sign on the other side of the road by High Trees was missing.</p> <p><u>Ikea planning application</u></p> <p>County Cllr Barling noted his agreement with the concerns raised at the earlier Planning Committee regarding this application.</p>																														
<p><b>C:1018:08</b> <i>District Councillor's Report</i></p>	<p>District Cllr D Coldwell reported orally that 240 events have so far been planned for the Horsham Year of Culture. He had little else to report back.</p>																														
<p><b>C:1018:09</b> <i>Chairman's announcements</i></p>	<p>Cllr S Birnstingl had no announcements to make.</p>																														
<p><b>C:1018:10</b> <i>Authorisation of payments</i></p>	<p>A resolution to authorise the following payments was approved unanimously:</p> <table border="0" data-bbox="558 1601 1455 1930"> <tr> <td>Business Stream</td> <td>Sports hall &amp; allotment water</td> <td>£271.82</td> </tr> <tr> <td>S Howell Evans</td> <td>Cemetery Committee church service</td> <td>£100.00</td> </tr> <tr> <td>Letterbox Logistics</td> <td>Newsletter distribution</td> <td>£232.20</td> </tr> <tr> <td>Came &amp; Co</td> <td>Insurance</td> <td>£3,227.23</td> </tr> <tr> <td>SSALC</td> <td>Training course &amp; clerk recruitment</td> <td>£840.00</td> </tr> <tr> <td>Decimus Designs</td> <td>Neighbourhood Plan design</td> <td>£1,043.00</td> </tr> <tr> <td>George Rose</td> <td>Stationery</td> <td>£198.43</td> </tr> <tr> <td>JS Engineering</td> <td>Omitted from invoice paid Sep-18</td> <td>£470.00</td> </tr> <tr> <td>Rialtas</td> <td>Accounts backup service</td> <td>£150.00</td> </tr> <tr> <td>AiRS</td> <td>NP consultancy</td> <td>£2,377.18</td> </tr> </table>	Business Stream	Sports hall & allotment water	£271.82	S Howell Evans	Cemetery Committee church service	£100.00	Letterbox Logistics	Newsletter distribution	£232.20	Came & Co	Insurance	£3,227.23	SSALC	Training course & clerk recruitment	£840.00	Decimus Designs	Neighbourhood Plan design	£1,043.00	George Rose	Stationery	£198.43	JS Engineering	Omitted from invoice paid Sep-18	£470.00	Rialtas	Accounts backup service	£150.00	AiRS	NP consultancy	£2,377.18
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<p><b>C:1018:11</b> <i>Review of outstanding actions</i></p>	<p>The Clerk tabled and talked through an updated schedule of outstanding actions, which was noted.. The primary development in the past month has been the installation of the new bus shelter at Small Dole.</p>																																	
<p><b>C:1018:12</b> <i>Neighbourhood planning</i></p>	<p>A report on progress, prepared by Mr S Teatum, was circulated and noted.</p>																																	
<p><b>C:1018:13</b> <i>Youth provision</i></p>	<p>Cllr A Chilver noted that there had been no further development regarding the tender process for the new contract for youth provision. Advice from HDC is awaited.</p>																																	
<p><b>C:1018:14</b> <i>Joint Parishes Cemetery Committee</i></p>	<p>Cllr R Harber reported on the meeting held on 30<sup>th</sup> July. There are two new members of the committee (one each from Steyning and Bramber). Mr Campbell, who has previously litigated against Steyning PC, is now showing interest in the proceedings of the committee following an entry in the Steyning PC minutes making reference to it (which did not, in fact, report on the proceedings of the committee but expressed an member’s personal views). The meeting was otherwise unremarkable.</p>																																	
<p><b>C:1018:15</b> <i>Donations</i></p>	<p>The Clerk tabled two donation requests from the CPRE (one concerning the “Focus on Horsham” appeal, and one concerning fracking. It was resolved to donate £100 to “Focus on Horsham” and £100 to the fracking appeal <i>Proposed by C Warren; Seconded by A Chilver (“Focus on Horsham”); Proposed by C Warren; Seconded by P Kentell (fracking).</i> Cllr T Kardos suggested that the CPRE be asked to consider the draft Neighbourhood Plan, and it was agreed to refer this suggestion to the NP team.</p> <p>The Clerk also tabled a request from Steyning PC for a donation towards the cost of the swimming pool, and noted that we had made a donation of £500 in previous years when requested, but that no request had been made for some years following their changes of Clerk. It was resolved to donate £500 towards this request. <i>Proposed by C Warren; Seconded by I Ivatt.</i></p>																																	
<p><b>C:1018:16</b> <i>Truleigh Hill</i></p>	<p>The Clerk tabled an email from Mr Paulo, the Truleigh Hill Community Landscape Project Officer for the SDNPA. The meeting discussed the project, and agreed that they wished to become involved. The Clerk was asked to email Mr Paulo noting this.</p>																																	

<p><b>C:1018:17</b> <i>Brexit</i></p>	<p>Cllr S Birnstingl noted that he had been made aware of various powers which could be used by the council in the context of impending departure from the EU, including local polling by ourselves or higher tier authorities, or joint working with other councils. He felt it proper to allow the council to consider the matter, whilst not himself expressing any viewpoint. Councillors enquired what higher tier authorities were doing on this front, and both County Cllr D Barling and District Cllr D Coldwell noted that they were unaware of any actions of this nature being planned, nor any contingency planning undertaken, though the SDNPA is looking into the agricultural ramifications of exit. Following discussion, it was agreed that no further action should be taken by the parish council on this matter.</p>
<p><b>C:1018:18</b> <i>Accounts: Sep-18</i></p>	<p>These were presented and noted.</p>
<p><b>C:1018:19</b> <i>Bank statements: Aug-18</i></p>	<p>These were presented and noted.</p>
<p><b>C:1018:20</b> <i>Payroll: Sep-18</i></p>	<p>The report and Client's Account statement were presented and noted.</p>
<p><b>C:1018:21</b> <i>Correspondence</i></p>	<p>The Clerk tabled email correspondence from Keith Taylor MEP regarding fracking. It was agreed to take no action, beyond requesting that the Clerk email County Cllr Barling noting our support in principle to the points raised in the email.</p> <p>The Clerk noted that he had now received the external auditor's report, and that accounts for 2017/18 were now complete and placed on the website.</p> <p>The Clerk noted the AiRS AGM, due later this month, and invited councillors to attend.</p>
<p><b>C:1018:22</b> <i>Items for information or next agenda</i></p>	<p>Cllr P Kentell noted that the Hyde Square shops area has been well weeded and cleaned (paid for by the shops), and that Junior Neighbourhood Watch scheme will be starting on Thursday. She also asked for plastics in the ocean to be discussed at a future meeting, and asked whether or not the Environment Agency is involved in managing the Adur for plastic outflow. Cllr C Warren noted that he had attended a Horton Landfill liaison meeting, and had discovered that the Viridor Credits scheme still operates on a national level and remains a funding opportunity. He also requested that we write to the WSCC cabinet member regarding the arbitrary "20 houses" rule for determining speed limits requesting a policy review; the meeting agreed to defer this pending a report back on current progress from County Cllr Barling. Cllr T Kardos asked when the Silent Soldier would be moved to Edburton; the Clerk noted the limited availability of the handyman, and Cllrs I Ivatt and C Warren therefore agreed to move it. Cllr J Shaw noted that the Skatepark Committee is in possession of funds, but has no bank account; the Clerk agreed to hold the funds in the council's bank, with the sums recorded in the accounts as an earmarked reserve specifically for use by the committee (and not used for repairs, which are the council's responsibility).</p>

The meeting closed at 9.15pm. The next meeting of the council will be held at Beeding & Bramber Village Hall on Tuesday 2<sup>3rd</sup> October 2018 at 7.30pm.

**Minutes signed by:** ..... **Date:** .....