

# UPPER BEEDING PARISH COUNCIL

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## Minutes of the Amenities committee meeting held on Tuesday 22<sup>nd</sup> January 2019 at 8:00pm in the Beeding and Bramber Village Hall.

**Present: Councillors: C. Warren (Chairman), S. Birnstingl, V. Cook, R Harber, I Ivatt, T. Kardos, P. Kentell, J. Rowland, J Shaw, C. Verney.**

**Also present:** Clerk - Celia Price, Tree Warden - Stephanie Shorey  
3 Members of the Public (1 member of the public joined the meeting at 8:15pm)

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The Chairman reminded members of the public the requirement that they limit their participation to the Public Adjournment section of the meeting.

**A:0119:01 Apologies for absence**

Apologies were received and accepted from Cllr Chilver and Judith Steedman.

**A:0119:02 Declaration of Councillors personal or prejudicial interest**

The Chairman reminded councillors that previous declarations still stand (as defined under the Localism Act 2011).

**A:0119:03 Public Adjournment**

There were no questions or comments from the members of the public present.

**S:0119:04 Minutes of the last meeting**

The minutes of the meetings dated 20<sup>th</sup> November 2018 were approved as a true record and signed by the Chairman.

Proposed by Cllr Kentell, seconded by Cllr Kardos and agreed by all.

**A:0119:05 Matters arising from the minutes**

There were no matters arising.

**A:0119:06 Tree Warden**

The Chairman welcomed Stephanie Shorey as the new tree warden and thanked her for taking on the role.

Stephanie and Judith have been working closely helping to facilitate a smooth handover. Stephanie went on to report that the young trees in Priory Fields and Hyde Place have needed some attention clearing and tidying. It was also noted that some of the bands are getting too tight and need replacing. Stephanie is happy to carry out the work and the process for claiming expenses was explained.

The trees at the top of Pepperscombe Lane also need attention and some of the support straps here are also getting too tight; this work will be carried out by the tree warden.

It was also reported that one of the trees in Manor Road has been lost, probably due to the hot summer last year and it was proposed that this be replaced. Stephanie will confirm the process and permissions required with Judith.

The Woodland Trust have a project where they provide free saplings to schools and other organisations, the tree warden has already visited the school to discuss this and will be speaking to the playgroup as well. All agreed this is a great joint project.

The Chairman proposed the planting of a new tree in recognition of the volunteer service Judith Steedman provided as tree warden for over 20 years. This was unanimously agreed and the Chairman will speak to Judith about this.

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## **A:0119:07 Trees in Small Dole**

Cllr Ivatt proposed the planting of a new tree in Tottington Drive, this was discussed and agreed that he should speak to the nearest neighbour to obtain their views and assistance with watering. Cllr Ivatt agreed to do this.

It was suggested that a map of all the trees owned and/or maintained by the Parish Council be collated. Stephanie agreed to co-ordinate this with Judith.

## **A:0119:08 Play Area**

The Clerk advised that she is waiting for confirmation from HDC with regard to potential available S106 funds. One quote has already been obtained, once further information with regard to available funds has been received the Clerk will obtain further quotes.

## **A:0119:09 Grass Cutting**

The schedule as distributed to councillors prior to the meeting was discussed and concerns were raised that not all works are included as the schedule has evolved with new areas added over time, including the area outside the village hall and in the region of Sele Gardens and Dawn Crescent. Cllr Harber requested confirmation with regard to continued maintenance of St Peters cemetery extension. It was confirmed that the Council are happy to continue with this but requested the Clerk confirm with the vicar. Cllr Harber also requested clarification regarding the edge of the recreation ground from the MUGA to the garages.

The council would like to consider a further 3-year contract and the Clerk was asked to investigate all the points raised to facilitate a full review.

## **A:0119:10 Matters raised by councillors**

Cllr Kentell reported that the new footpath sign is now in place and requested that footpaths in general be monitored more closely. Cllr Harber is happy to take on this role and is meeting with the Clerk and PROW officer on Thursday.

Cllr Ivatt asked the permission of the Council to approach Small Dole residents who have agreed to water the new tree on the green to see if they would also water the hanging baskets. All agreed.

There being no other business the meeting concluded at 8:45pm

**The next meeting of the Amenities committee will be on Tuesday 19<sup>th</sup> March 2019 at 8:00pm in Beeding and Bramber Village Hall.**

Minutes signed by:

Date: