

# UPPER BEEDING PARISH COUNCIL

## Minutes of the meeting Extraordinary Council Meeting held on Thursday 4<sup>th</sup> June 2019 at 7:30pm in Beeding and Bramber Village Hall

**Present: Councillors:** P Kentell (Chairman), S. Birnstingl, A. Chilver, D. Cutts, R. Harber, I. Ivatt, T. Kardos, J Shaw, C. Verney, C. Warren.

**Also present:** Clerk: Celia Price

**EX:0619:01 Apologies for absence**

Apologies were received and accepted from Cllr Allen, Cllr Cook and Cllr Garrod

**EX:0619:02 Declaration of Councillors personal or prejudicial interest**

The Chairman reminded councillors that previous declarations still stand (as defined under the Localism Act 2011).

**EX:0619:03 Public Adjournment**

None present

**EX:0619:04 Internal Audit Report**

The internal audit report was circulated prior to the meeting. It was reviewed, discussed and resolved to note the contents.

**EX:0619:05 Annual Governance and Accountability Return 2018/19**

Each of the 9 statements in section 1 of the Annual Governance and Accountability Return were reviewed.

It was resolved to approve the Council's response to be 'yes' for all of the statements 1-9 and section 1 was duly signed by the Chairman and the Clerk.

Proposed Cllr Chilver, seconded Cllr Ivatt and agreed by all.

**EX:0619:06 Annual Governance and Accountability Return 2018/19**

It was resolved to approve section 2 of the Annual Governance and Accountability Return and that this be signed by the Chairman, noting this had been signed by the RFO prior to presentation as required.

Proposed Cllr Chilver, seconded Cllr Ivatt and agreed by all.

**EX:0619:07 Notice of Public Rights and Publication**

The Chairman confirmed the 'Notice of Public Rights and Publication of Unaudited Annual Return' has been prepared and will be displayed on the village noticeboard and Parish Council website on 19<sup>th</sup> June 2019

There being no other business the meeting concluded at 8pm

Minutes Signed By:

Date: