

UPPER BEEDING PARISH COUNCIL

Minutes of the Amenities Committee meeting held on Tuesday 21st May 2019 at 8:00pm in the Beeding and Bramber Village Hall.

Present: Councillors: C. Warren (Chairman), I Allen, S. Birnstingl, A Chilver, V. Cook, D. Cutts, S Garrod, I Ivatt, T. Kardos, J. Shaw, C. Warren.

Also present: Clerk - Celia Price

A:0519:01 Election of a Chairman

The Chairman of the Council, Cllr Birnstingl, invited nominations for the election of Chairman for the Amenities Committee. Cllr Warren was nominated by Cllr Kentell and seconded by Cllr Ivatt, there being no other nominations Cllr Warren was duly elected.

Cllr Warren took the Chair.

A:0519:02 Apologies for absence

Apologies were received and accepted from Cllr Harber and Cllr Verney

A:0519:03 Declaration of Councillors personal or prejudicial interest

The Chairman reminded councillors that previous declarations still stand (as defined under the Localism Act 2011).

A:0519:04 Public Adjournment

There were no members of the public present.

A:0519:05 Minutes of the last meeting

The minutes of the meeting dated 19th March were approved as a true record and signed by the Chairman.

Proposed by Cllr Kentell, seconded Cllr Cook and agreed by all.

A:0519:06 Matters arising from the minutes

There were none.

A:0519:07 Terms of Reference

The Clerk requested this item be deferred to the next meeting, all agreed.

A:0519:08 Tree Warden

It was reported that Will Argent (WSSC Arborist) has approved the following sites for the planting of new trees.

- Between 3 and 4 Wood Lane, Small Dole
- Between 28 and 29 Manor Road, Upper Beeding
- Outside 31 Manor Road, Upper Beeding
- Outside 59 College Road, Upper Beeding
- Between 15 and 22 Manor Road, Upper Beeding
- Outside 8 Mains Farm Road, Upper Beeding

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It is anticipated that these trees will be planted in the Autumn and suppliers are being researched.

In addition, a tree on the junction of School Road and Monks Walk has died, it is thought that this was due to strimmer damage. A replacement will be arranged at the same time as the new trees as detailed above. A young tree in the Hyde Street quiet space has also died and needs replacing.

It was reported that maintenance has been carried out in various locations including the removal of the broken tree guard and support for the commemorative tree in Dawn Close.

Other maintenance planned includes the removal of the guard on the commemorative tree in the Hyde Street quiet space (this is no longer needed)

Finally, the fly tipping of hedge cuttings in the quiet space in Hyde Street has resulted in some crowding out of the fruit trees. It was requested that the Clerk write to the residents of Undermill Road asking them to remove any rubbish they may have put over their fence and to refrain from doing so in the future.

A:0519:09 Tree Policy

The draft tree policy was tabled at the meeting and Cllr Birnstingl gave an overview. It was resolved that Councillors should undertake a review prior to the next meeting when it will be proposed that this new policy be adopted.

A:0519:10 Tree Charter

It was resolved that the Clerk circulate further information and carry this item forward to the next agenda.

A:0519:11 Play Area

The Clerk reported that a meeting had taken place at the Small Dole play area with Anna Chapman from HDC parks department. Cllr Garrod and Cllr Warren were present. This was a very productive meeting. The next step is to obtain quotes. The Clerk will also follow up with HDC for the further information promised at the meeting.

A:0519:12 Annual Playground Safety Inspections

The Clerk advised that confirmation has been received from Play Safety Ltd that the annual ROSPA safety inspections will take place in June for all the play areas including the skate park.

A:0519:13 Allotments

The Chairman reported that the annual allotment holders meeting had taken place and had been well attended. The allotments need some attention and there are several unlet and untended plots, a plan is being formulated to rectify this. Cllr Warren and the Clerk also met with several existing and potential allotment holders on Saturday morning. It is hoped that the volunteer group Horsham Green Gym will be able to assist with some of the clearance work that needs to be done.

A:0519:14 Memorial Seat request.

Following approval of a memorial seat in the November 2018 meeting (A:1118:08), the Clerk has received further correspondence asking when some progress will be made with the proposed improvements to the riverside walk. It was resolved to try and find a suitable location as soon as possible and not delay the installation of the memorial bench.

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A:0519:15 Matters raised by councillors

The following was raised;

- Cllr Shaw requested that the Coaching wall in the High Street be recognised as an historical and important feature and requested this be added to a future agenda. All agreed. Cllr Ivatt offered to do some research on plaques as he has some previous experience of this.
- Cllr Cook reported the damaged wall on the entrance to the car-park opposite the village hall. It was resolved the Clerk arrange for repair.
- Cllr Chilver reported the obscured footpath sign at the crossing of the A2037 from High Trees car park to the footpath to the Rising Sun pub.

It was resolved that a vice-chairman be elected for committees as previously and the Clerk will add this to the next agenda.

There being no other business the meeting concluded at 8:50pm

**The next meeting of the Amenities Committee will be on Tuesday 16th July 2019 at 8:00pm
in Beeding and Bramber Village Hall.**

Minutes signed by:

Date: