

UPPER BEEDING PARISH COUNCIL

Minutes of the Amenities Committee meeting held on Tuesday 20th November 2018 at 8:00pm in the Beeding and Bramber Village Hall.

Present: Councillors: C. Warren (Chairman), S. Birnstingl, A Chilver, V. Cook, R Harber, T. Kardos, P. Kentell, J. Rowland, J. Shaw, C. Verney

Also present: Clerk - Celia Price, Tree Warden – J Steedman
No Members of the Public

A:1118:01 Apologies for absence

Apologies were received from Cllr Ivatt

A:1118:02 Declaration of Councillors personal or prejudicial interest on any of the agenda items below.

There were none.

A:1118:03 Public Adjournment

None present.

A:1118:04 To approve and sign the minutes of the Amenities Committee meeting held on 18th September 2018

The minutes of the Amenities Committee held on the 18th September were agreed as a true and accurate record of the meeting and were signed by the Chairman.

Proposed by Cllr Birnstingl and Cllr Kentell.

A:1118:05 Matters arising from the minutes

It was agreed that the trees in Pepperscombe Lane do not seem to be unhealthy, and as they are on WSCC land it is not the responsibility of UBPC. It was resolved that the clerk contact WSCC and advise of residents' concerns regarding potential overcrowding of the trees.

The requirement for a tree survey was discussed and it was resolved that the Clerk investigate.

It was noted that a new sign has been installed at the Henfield Road bus stop.

There are loose cedar shingles on the bus shelter outside the Kings Head. It was resolved that the Clerk arrange for the repair.

A:1118:06 To receive the Tree Warden Report

The Chairman welcomed the tree warden to the meeting, thanking her for her continued hard work and dedication.

It was reported that;

- Steve Coberman had donated a plane tree on his retirement; this has been planted at the open space in Small Dole near to the walnut tree that was planted a few years ago. Neighbours have agreed to water the tree. It was suggested a plaque be placed at the tree to mark the donation and date of planting. It was resolved that the clerk should arrange this.
- Further quotes are waited for the pollarding of the two large poplar trees on the edge of the car park in the playing field.

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- The long-standing volunteer who has looked after the fruit trees is unable to continue. Cllr Birnstingl agreed to take on this volunteer role.
- Residents at the north end of Manor Road will be asked if they would like trees on the verges outside their properties and whether they would consider watering them initially.

Judith advised the council that she was finding the role increasingly difficult particularly due to increasing personal commitments. It was resolved to support her as much as possible in the short term and to start looking for a replacement.

A:1118:07 To discuss general parish maintenance

The following maintenance issues were tabled

- The dog foul sign at the bottom of Tottington Drive in Small Dole needs to be re-instated. It was resolved that the clerk arrange for this to be done.
- Cllr Kentell reported a response from the PROW Officer confirming the missing finger post sign from Shoreham Road to where the path from Dawn Crescent joins the riverbank will be replaced following her annual inspection in January. It was resolved to keep this on the action list until resolved.
- The clerk reported that the windows in the Sports Hall need attention due to dry rot. Councillors requested three quotes, including replacement double glazing. This will be a future agenda item.

A:1118:08 To discuss the request for a memorial bench

The clerk tabled a request from a resident's relatives to install a memorial bench on the river side. It was resolved that the clerk advise that the Council are keen to explore this as part of the proposed improvements to the riverside walk.

A:1118:16 Matters raised by councillors and items for inclusion in future agendas.

Cllr Birnstingl reminded councillors of the tree course he will be attending on 23rd November.

There being no other business the meeting concluded at 9:04pm

The next meeting of the Amenities Committee will be on Tuesday 22nd January 2019 at 8:00pm in Beeding and Bramber Village Hall.

Minutes signed by:

Date: