

# UPPER BEEDING PARISH COUNCIL

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**Minutes of the meeting held on Tuesday 6<sup>th</sup> November 2018 at 7:30pm in the Beeding and Bramber Village Hall.**

**Present: Councillors: S. Birnstingl (Chairman), A Chilver, V. Cook, R Harber, I. Ivatt, T. Kardos, P. Kentell, J. Rowland, J. Shaw, C. Verney, C Warren**

**Also present:** Clerk - Celia Price, District Councillor - D Coldwell, County Councillor - D Barling  
2 Members of the Public

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The Chairman reminded members of the public the requirement that they limit their participation to the Public Adjournment section of the meeting.

**C:1118:01 Apologies for absence**

There were no apologies for absence.

**C:1118:02 Public Adjournment**

There were two members of the public who made the following comments and raised the following questions regarding C:1118:15b – discussion regarding the MUGA

- Was there a risk assessment carried out when the use changed from a tennis court to MUGA and is a copy available?
- Was there a feasibility study and is a copy available?
- Is the area inspected annually by ROSPA?
- Was there a noise assessment and is a copy available?
- Was a risk assessment carried out when the net was put up and is a copy available?
- Why was the net taken down? Is the report advising the removal available?
- The noise and language are unacceptable
- Complaints have been made since 2012 and nothing is ever done about it.

Mr Coberman responded advising that there were no risk assessments carried out and the decision was made by the Amenities Committee to change the use from a tennis court to a MUGA, he also advised the MUGA is inspected annually by Playsafety Ltd in accordance with ROSPA guidelines.

A copy of the recent report prepared by the clerk is available and will be forwarded.

The Chairman reassured all present that the council do want to reach a solution.

**C:1118:03 Declaration of Members Interests**

The Chairman reminded councillors that previous declarations still stand (as defined under the Localism Act 2011).

The Chairman declared an interest in item C:1118:10

**C:1118:04 To approve the minutes of the meeting dated 2<sup>nd</sup> and 23<sup>rd</sup> October 2018**

Cllr Kentell commented that the minutes dated 23<sup>rd</sup> October had the wrong chairman detailed. This was manually amended.

The minutes of the meetings dated 2<sup>nd</sup> and 23<sup>rd</sup> October were approved as a true record and signed by the Chairman.

Proposed by Cllr Shaw, seconded by Cllr Ivatt and agreed by all.

# UPPER BEEDING PARISH COUNCIL

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## **C:1118:05 Matters arising from the minutes**

- C:1018:07 The addition of a new 'Park home' increases the number of properties in the area and could influence WSCC highways decisions regarding footpaths and speed limits. Cllr Barling advised that he was meeting with WSCC regarding another matter and would discuss again.
- C:1018:13 It was noted that a year remains on the youth provision contract so there is no urgency to review.
- C:1018:16 For information councillors were advised that Mr Paulo (SDNPA Truleigh Hill Community Project Officer) would be speaking at a History Society event.

## **C:1118:15b To Discuss the MUGA (Appendix 1)**

The Chairman brought this item forward for the convenience of the members of the public present.

Councillors discussed the report previously distributed by the clerk and considered the comments raised by the members of the public. The following actions were agreed:

- Investigate extension of CCTV coverage to include the MUGA
- Investigate the possibility of increasing the fence height (Cllr Barling advised that planning permission would be required)
- Resident to keep a record of dates and if possible, times when balls go into the garden and advise the clerk on a regular basis.

## **C:1118:06 Neighbourhood Warden Report (Appendix 2)**

The written Neighbourhood Wardens report was circulated. It was resolved to note the contents.

## **C:1118:07 Report from County Councillor**

Cllr Barling reported that the Henfield Road speed reduction scheme had been designed by the WSCC Highways engineer and is now out for public consultation. The Parish Council will be notified of the outcome and it is hoped the order will be placed within the next few months.

Cllr Barling asked the council's views on the parking issues outside the village hall. There have been instances when buses are unable to get through and the situation is getting worse. Councillors agreed parking was difficult and suggested that any restrictions considered should be opposite the village hall and not immediately outside. It was noted that cars for sale are parked outside the village hall and the clerk will report this to HDC.

Cllr Kentell reported that the finger post public footpath sign at Dawn Crescent has disappeared. Cllr Barling advised to contact PROW and copy him on the email.

## **C:1118:08 Report from District Councillor**

Cllr Coldwell reported that the budget process has been started at HDC and is looking OK this year. Councillors were also advised that the Year of Culture plans are gaining momentum and there are of events being held in the district

Cllr Shaw reported that the access from the carpark to the footpath next to the Bramley play area was often blocked by cars resulting in pushchairs and wheelchairs not being able to get through. Cllr Coldwell suggested contacting Ben Golds and copying him on the email.

Cllr Kentell reported that some councils had been putting recycling into landfill. Cllr Coldwell advised that WSCC do not have this problem and do recycle plastic and in fact recycling rates are now over 50%.

# UPPER BEEDING PARISH COUNCIL

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**C:1118:09 Chairman's announcements**

The Chairman advised that he will be presenting a poppy wreath on behalf of the Parish Council at the Remembrance Day service on 11<sup>th</sup> November. All agreed the silent soldier should be at the Church for this service and Cllr Warren will arrange this.

**C:1118:10 Authorisation of payments.**

It was resolved that the schedule of invoices for payment totalling £16983.48 be approved. Proposed by Cllr Kardos, seconded by Cllr Rowland.

**C:1118:11 To review outstanding actions**

The current action list was distributed to councillors prior to the meeting, the clerk gave an overview and the contents were noted.

**C:1118:12 To receive an update on neighbourhood planning**

It was resolved to note the contents of the report. In addition, it was suggested that any new housing should have access to local amenities and walking should be promoted. It was agreed that the clerk should email the NP team and ensure this is included in the design statement.

**C:1118:13 To receive an update on the youth provision**

Cllr Chilver advised the next meeting was on Monday 19<sup>th</sup> November.

**C:1118:14 To receive an update on the Joint Parishes Cemetery committee**

Cllr Harber reported investigations into purchasing new land are on-going.

**C:1118:15a To discuss progress and planned expenditure on the implementation of GDPR**

The clerk gave an overview of progress and advised the council of costs for this financial year. Although this has not been budgeted for there are reserves which are available. All agreed to estimated costs for implementation of £1500/£2000.

**C:1118:5b To discuss the MUGA (brought forward on the agenda)**

**C:1118:5c To discuss Speedwatch**

Nothing new to report

**C:1118:5d To discuss pollution and environmental damage**

Cllr Kentell raised concerns about potential environmental damage caused by plastics entering the river. All agreed that the clerk contact the Environment Agency to confirm this is being monitored.

**C:1118:16 To discuss interpretation boards**

The clerk advised that she and Cllr Chilver are attending a meeting with SDNP representatives on 21<sup>st</sup> November.

**C:1118:17 To discuss social prescribing**

Discussions are at a very early stage. All agreed to carry forward to a future agenda when more information is available.

# UPPER BEEDING PARISH COUNCIL

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**C:1118:18 To present the accounts for October 2018**

These were presented and noted.

**C:1118:19 To present the banks statements as at 30<sup>th</sup> September 2018**

These were presented and noted.

**C:1118:20 To present a schedule of salary and associated payments for 2017-18 as at 31<sup>st</sup> October 2018**

These were presented and noted.

**C:1118:21 Correspondence**

The following correspondence was received and noted

- LCR Magazine
- Year of Culture information
- Correspondence regarding temporary loss of footpath during building works
- Weald Action group regarding fast track fracking

**C:1118:22 Matters for information and discussion, or for inclusion in future agendas**

Cllr Ivatt reported that the dog fouling sign at Small Dole green has been knocked down. He will put it back but this will need more robust attention. He also requested that the possibility of having a defibrillator in the disused phone box in Small Dole be investigated.

Cllr Kentell reported on the success of the junior Neighbourhood Watch scheme.

Cllr Harber suggested that the clerk should meet with key representatives in the village. All agreed he should facilitate this. He also advised of the Jazz in the Village event on Saturday 17<sup>th</sup> November.

**The next meeting of the Parish Council will be on Tuesday 4<sup>th</sup> December at 7:30pm in Beeding and Bramber Village Hall.**

Minutes signed by:

Date: