

# Upper Beeding Parish Council

**You are hereby summoned to attend the Meeting of the Parish Council that will take place virtually using Microsoft Teams, on Tuesday 19<sup>th</sup> January 2021, commencing at 7.00pm.**

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") came into force on 4 April. Broadly speaking, the 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May next year.

**Members of the public are welcome to attend this meeting virtually and may speak during the public adjournment at the discretion of the Chairman. Please email [clerk@upperbeeding-pc.gov.uk](mailto:clerk@upperbeeding-pc.gov.uk) at least 24 hours before the meeting to receive an invitation by email.**



Celia Price PSLCC CiLCA  
Clerk to the Parish Council

12<sup>th</sup> January 2021

*Upper Beeding Parish Council operates under General Power of Competence since adopted on 14<sup>th</sup> May 2019. Minute reference C:0519:29*

## A G E N D A

- C:0121:01**      **Apologies for absence** – to receive and approve apologies for absence.
- C:0121:02**      **Declaration of Councillors personal or prejudicial interest** – to receive any declarations of interest as defined under the Localism Act 2011.
- C:0121:03**      **Minutes of the last meeting** - to consider for approval the minutes of the Council meeting held on [15<sup>th</sup> December 2020](#)
- C:0121:04**      **Public Adjournment** – to receive questions and comments from members of the public.
- C:0121:05**      **To consider the following Planning Applications (to be chaired by Cllr T Kardos)**  
[DC/20/2441](#) – The Towers, Henfield Road  
Revised access arrangements, removal of enclosure fencing, removal and replanting of trees and creation of additional parking spaces.
- C:0121:06**      **Report from County Councillor** – to receive a report from West Sussex County Councillor, David Barling and make any requests or recommendations to West Sussex County Council on matters affecting the parish.
- C:0121:07**      **Report from District Councillor** - to receive a report from Horsham District Councillors, Mike Croker and Roger Noel and make any requests or recommendations to Horsham District Council on matters affecting the parish.
- C:0121:08**      **Neighbourhood Warden Report** – to receive the Neighbourhood Warden Report for [December](#)
- C:0121:09**      **Clerks Report** – to receive an update from the Clerk.

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- C:0121:10**      **Facilities Committee** - to receive the draft minutes from the Community Committee meeting held on 12<sup>th</sup> January 2021
- C:0121:11**      **Grounds Maintenance Contract** – to discuss the grounds maintenance contract
- C:0121:12**      **2021/22 Precept** – to agree the precept request for 2021/22
- C:0121:13**      **Finance Reports** – To receive and note the income and expenditure reports ([detailed](#) and [summary](#))
- C:0121:14**      **Bank Reconciliation** - To receive and note bank reconciliations for December ([current account](#) and [investment account](#) – JPCC)
- C:0121:15**      **Bank** – to discuss current and agree future banking arrangements
- C:0121:16**      **Payments List** - to receive and note payments made in [December 2020](#) in accordance with the Financial Regulations.
- C:0121:17**      **2021/22 Meeting Dates** – to review and agree proposed future meeting dates
- C:0121:18**      **Annual Parish Meeting** - to agree a proposed date and format for the APM and to delegate responsibility for organising the event to the Community Committee.
- C:0121:19**      **Re-naming of Hyde Street Open Space** – to discuss and agree the naming of the Community Orchard/Open Space
- C:0121:20**      **Horsham District Council [Public Space Protection Order Consultation](#)** – to discuss and agree a response if required
- C:0121:21**      **Correspondence** – to note [correspondence](#) received.
- C:0121:22**      **Chairman’s Announcements** – to receive any announcements or items for information which the Chairman wishes to bring to the attention of the Council.
- C:0121:23**      **Matters raised by Councillors** - to receive matters for information or for discussion in future agendas.

*Members of the public should be aware that being present at a meeting of the Council or one of its Committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.*