

Upper Beeding Parish Council

Minutes of the Community Committee meeting held virtually using Microsoft Teams on Tuesday 3rd November 2020 at 7pm

Present: Councillors: C. Verney (Chair), A. Chilver, F. Heaver, L. Newton, J. Shaw, S. Teatum, D. Wood

Also, present: Clerk: Celia Price, UBPC Vice Chairman: B. Harber

Members of the public: None

CC:1120:01 Apologies for absence

There were no apologies for absence.

CC:1120:02 Declaration of Councillors personal or prejudicial interest

The Chairman reminded councillors that previous declarations still stand (as defined under the Localism Act 2011).

CC:1120:03 Minutes of the last meeting

The minutes of the meeting held on [6th October 2020](#) were approved as a true record. Proposed by Cllr Teatum, seconded Cllr Chilver and agreed by all. The Chairman will sign the minutes as soon as is practical.

CC:1120:04 Public Adjournment

None present.

CC:1120:05 Christmas Lights

Following discussion all agreed not to pursue the erection of Christmas lights this year. The decision was reached considering COVID-19 restrictions, complications with supply, installation and budgets. It was resolved to include an article in the newsletter explaining the plans for next year.

CC:1120:06 Hyde Street Open Space

It was resolved to progress the community orchard project. Cllr Heaver and the Clerk were given delegated authority to work with the tree warden to investigate, source and plant some traditional English apple trees. The long-term plan is to develop the area and use it for community events, for example a family picnic or apple pressing. It is also an ideal space to promote health and wellbeing. The project is being funded by donations.

All agreed to rename the area 'Hyde Street Community Orchard'.

CC:1120:07 Noticeboards

The Clerk gave a verbal report highlighting the location and condition of the current noticeboards. It was resolved not to replace the noticeboard at Truleigh Hill, however all agreed this could be re-visited if the opportunity for a partnership arrangement was forthcoming.

Following discussion, it was agreed to assess the location of existing noticeboards with consideration to the position of interpretation boards on a case by case basis.

Cllr Heaver volunteered to undertake repairs and maintenance to the existing noticeboards and will liaise with the Clerk regarding materials.

CC:1120:08 Newsletter

All agreed to finalise the draft newsletter and resolved to get the first one designed at a cost of £350 with a view to having this as a template for future editions.

Upper Beeding Parish Council

It was also agreed that the back page should be used for advertising community Christmas Events and the Clerk will approach The Hub, The Towers, UB Primary School, Hyde Street shops and Manor Road residents (Christmas lights). St Peters Church are already in communication regarding an entry.

CC:1120:09 High Trees car park

Councillors debated the possibility of re-instating the 'High Trees', it was agreed that the project which also includes footpath improvements and accessibility from the carpark to the village will be added to the long-term project list for this committee.

CC:1120:10 Dementia Friendly Community

Cllr Wood explained the implications and requirements to becoming dementia friendly. She agreed to draft an action plan for discussion at the next meeting and invited ideas from the committee to facilitate this.

CC:1120:11 Youth Work.

The Clerk reported that Steyning are unable to provide a venue for the youth club on Thursday evenings and she had received a request to host sessions in the Sports Hall. This venue is already provided free of charge on Tuesdays and it was proposed that a nominal charge would be made to cover costs for Thursday night sessions. All agreed to proceed if required following completion of the 2nd national lockdown

CC:1120:12 2021/22 Budget

In addition to the usual budget requirements it was resolved to request additional budgets as follows:

- £500 to enable the PC to become Dementia Friendly
- £2500 for community events

CC:1120:13 Matters raised by Councillors

Cllr Newton asked if The Hub Response team would be reformed. Cllr Wood responded advising that a service will be offered and co-ordinated by The Hub but it will be different to that offered during first lockdown as needs have changed.

Cllr Newton expressed concerns regarding the caravan at High Trees, it may have been abandoned. The Clerk will ask the Wardens to investigate.

Cllr Teatum suggested that the Parish Council should be involved with Community led projects such as that recent 'DIY SOS' visitors pod at Valerie Manor. All agreed that a more proactive approach is required and Councillors are asked to advise if they become aware of a project in the community.

Cllr Teatum requested confirmation regarding any Remembrance Service events. It was confirmed that there will be no indoor church services but wreath laying will still take place. The Chairman will lay a wreath on behalf of the PC.

There being no other business the meeting concluded at 8:30pm

Minutes Signed By:

Date: