

UPPER BEEDING PARISH COUNCIL

Planning Committee Terms of Reference

Upper Beeding Parish Council is a consultee to the Local Planning Authority (Horsham District Council) for all planning applications that relate to the Parish area.

The Planning Committee is constituted to consider and to respond on behalf of the Parish Council in respect of such applications.

Membership of the Committee shall consist of a maximum of all Council members. The Chairman and Vice Chairman of the Committee shall be elected annually. A quorum shall consist of five members.

Planning applications shall be circulated electronically 5 calendar days before the committee meeting (these are also available on the Horsham District Council website).

The Parish Clerk will communicate to the Local Planning Authority the Committee's decision in respect of applications considered.

Where an application is subject to an appeal, the Committee is authorised to make written representation or to elect a member of the Committee to attend the hearing.

Wherever possible, a member of the Planning Committee is to be nominated to attend Planning Authority's meeting, as necessary.

Terms of Reference

- a) To make representations to the Local Planning Authority on applications for planning permission which have been notified in accordance with the Local Government act 1972, section 2, schedule 16
- b) To make representations in respect of appeals against the refusal of planning permission
- c) To identify and make representation to the relevant authorities in respect of enforcement action or matters considered to be in breach of planning regulations.
- d) To consider and monitor Parish development plans (Neighbourhood Plan and Local Development framework).
- e) To bear in mind environmental aspects when considering planning applications.
- f) To seek to ensure that appropriate landscaping is incorporated sympathetically in planning applications.
- g) To consider and respond to S106 and other agreements in relation to development
- h) To make recommendations regarding street naming.
- i) To deal with any other planning related matter that a meeting of the Full Council considers appropriate to be referred to the Planning Committee.