

Upper Beeding Parish Council

Minutes of the Facilities Committee meeting held virtually using Microsoft Teams on Tuesday 12th January 2021 at 7pm

Present: Councillors: C. Warren (Chairman), S. Birnstingl, B. Harber, F. Heaver, T. Kardos, J. Shaw

Also, present: Clerk: Celia Price, UBPC Councillor: A Chilver, Tree Warden: Stephie Shorey

F:0121:01 Apologies for absence

There were none.

F:0121:02 Declaration of Councillors personal or prejudicial interest

The Chairman reminded councillors that previous declarations still stand (as defined under the Localism Act 2011).

F:0121:03 Minutes of the last meeting

The minutes of the meeting held on [10th November 2020](#) were approved as a true record. Proposed by Cllr Heaver seconded Cllr Chilver and agreed by all. The Chairman will sign the minutes as soon as is practical.

F:0121:04 Public Adjournment

None present.

F:0121:05 Tree Warden Report

The Tree Warden gave a [report](#), the contents of which were noted.

Cllr Warren and the Tree Warden will assess the need for any further roadside planting this season and provide recommendations as applicable.

The Tree Warden was thanked her for the update and for her continued hard-work and dedication.

F:0121:06 Facilities

The [report](#) was circulated prior to the meeting and the Clerk gave an overview.

It was resolved to recommend to full council that the annual football pitch maintenance is not carried out this year and the football club should be refunded 3 months hire fees as they have been unable to use the facilities once again. The recommendation is also to maintain the current fee structure, delaying the agreed £10 per month increase until September 2021. Hire charges will be reviewed in November 2021 for the financial year 2022/23.

The maintenance contract was discussed and with the uncertainties caused by COVID and potential budget cuts from HDC and WSCC it was resolved to recommend that the contract with Grasstex will be extended for a further year with the contract price remaining unchanged.

F:0121:07 Committee Priorities

An [update](#) was circulated prior to the meeting. It was resolved to note the contents of the report.

F:0121:08 Parish and Local Speed Limits

A [report](#) from Cllr Harber was circulated prior to the meeting and a verbal overview was given. Cllr Harber invited questions and proposed sending the document to all

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councillors for information. This is the first piece of work towards the accessibility project.

Speeding throughout Upper Beeding was discussed; it continues to be a problem as does parking. It is hoped that the Community Speedwatch programme will move forward once the pandemic restrictions allow. In addition, the Clerk will speak to the Neighbourhood Wardens to ensure residents do not get conflicting messages.

Further discussion included road markings in Pound Lane and School Road as well as the general road condition of School Lane. The Clerk will report the issues via Love West Sussex and inform the school.

F:0121:09

Volunteer Project

Potential projects were discussed and agreed. These include roadside litter picking, clearance of footpaths and vegetation and road sign cleaning. The Clerk will seek to obtain permission from WSCC to undertake these tasks.

F:0121:10

Matters raised by Councillors

It was noted that projects have been delayed due to the ongoing COVID-19 restrictions, however, these remain a priority and will be progressed as the situation allows.

There being no other business the meeting concluded at 8pm

Minutes Signed By:

Date: