

Upper Beeding Parish Council

Minutes of the Facilities Committee meeting held virtually using Microsoft Teams on Wednesday 16th September 2020 at 7pm

Present: Councillors: C. Warren (Chairman), S. Birnstingl, B. Harber, F. Heaver, T. Kardos, J. Shaw

Also, present: Clerk: Celia Price, UBPC Councillor: A Chilver

Members of the public: 1

F:0920:01 Election of Chairman

Cllr Warren was elected as Chairman for the Facilities Committee for the municipal year ending May 2021. Proposed Cllr Harber, seconded Cllr Kardos and agreed by all.

F:0920:02 Election of a Vice-Chairman

Cllr Heaver was elected as Vice-Chairman for the Facilities Committee for the municipal year ending May 2021. Proposed Cllr Harber, seconded Cllr Birnstingl and agreed by all.

F:0920:03 Apologies for absence

Apologies were received and accepted from Cllr Garrod.

F:0920:04 Declaration of Councillors personal or prejudicial interest

The Chairman reminded councillors that previous declarations still stand (as defined under the Localism Act 2011).

F:0920:05 Public Adjournment

A Small Dole resident reiterated concerns previously raised in writing and forwarded to all councillors regarding noise and anti-social behaviour at the Small Dole Skate Park. He reported that the Neighbourhood Wardens and Police have also received reports and asked that the Parish Council consider noise reduction measures for example earth banks or acoustic fencing.

Councillors discussed the issues at length and then deferred to item F:0920:09

F:0920:06 [Terms of Reference](#)

Draft terms of reference were circulated prior to the meeting. These were reviewed and with minor amendments, it was resolved that they should be presented to Full Council for adoption. Proposed Cllr Birnstingl, seconded Cllr Kardos and agreed by all.

F:0920:07 Sports Hall

The Sports Hall [risk assessment](#), [booking form](#), [conditions of use](#) and [COVID 19](#) supplementary terms of use were circulated prior to the meeting. Following discussion and review it was resolved that these documents be presented to Full Council for adoption. Proposed Cllr Kardos, seconded Cllr Warren and agreed by all.

F:0920:08 Facilities

A written [report](#) was circulated prior to the meeting and questions were invited. In addition, the Clerk reported the requirement for urgent work to be carried out in the Changing Rooms following an electrical safety inspection.

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The estimate received is in the region of £750 - £950. It was resolved to authorise the urgent repairs and to ask for a contribution towards the work from UBFC and UBCC as the users of the facility.

F:0920:09 Skate Park

Following lengthy discussion all agreed that a strategic plan is required, particularly as the ramps are coming to the end of life. All agreed to approach neighbouring parishes for input, to promote a task and finish group and to recruit all interested parties to be involved.

F:0920:10 Committee Priorities

The Chair and Clerk will draft a proposal to be considered at the next meeting. Committee members are invited to share suggestions for inclusion in the draft document.

F:0920:11 Future Meetings

It was resolved that the Facilities Committee will meet bi-monthly on the 2nd Tuesday of the month at 7pm. The next meeting will be on 10th November 2020.

F:0920:12 Matters raised by Councillors

Cllr Birnstingl raised the issue of pavement parking which lead to a discussion regarding accessibility for mobility scooters, buggies and prams. There are many areas in the village that do not have dropped kerbs and are therefore inaccessible to residents with mobility problems. It was resolved that the matter be investigated further and rated as a priority for the committee.

Cllr Heaver raised the matter of memorial trees or benches in the Hyde Street Open Space and it was confirmed that Full Council have this item on their next Agenda. Cllr Warren added that there may be an opportunity to plant memorial trees along the 'riverside walk' and this will be added to a future agenda.

There being no other business the meeting concluded at 8:10pm

Minutes Signed By:

Date: