**Minutes of the Planning Committee meeting held virtually using Microsoft Teams on Tuesday 30th March 2021 at 7:00pm**

**Present:** **Councillors:** T. Kardos (Chair), S. Birnstingl, A. Chilver, B. Harber, F. Heaver, S. Teatum, C. Warren

**Also present:** Clerk: Celia Price

**Members of the public:** None

**P:0321:01 Apologies for absence**

 There were no apologies for absence.

**P:0321:02 Declaration of Councillors personal or prejudicial interest**

The Chairman reminded councillors that previous declarations still stand (as defined under the Localism Act 2011).

**P:0321:03 Minutes of the last meeting**

The minutes of the meeting held on 16h February 2021 were approved as a true record. Proposed by Cllr Warren seconded Cllr Birnstingl and agreed. The Chairman will sign the minutes as soon as is practical.

**P:0321:04 Public Adjournment**

None present.

**P:0321:05** The following application was reviewed and discussed.

 **DC/21/0430 The Towers, Henfield Road, Upper Beeding**

 Erection of extension to north of existing swimming pool building.

 Proposed Cllr Teatum, seconded Cllr Chilver that there be no objections to this application. Cllr Heaver suggested that all works access be via the main entrance, all agree that this request should be made.

**P:0321:06 Neighbourhood Plan Referendum**

The NP referendum is scheduled for 6th May 2021. All agreed that the referendum needs to be publicised with reminders of key points and how further information can be obtained.

Ways to facilitate this were discussed. It was resolved to produce an A5 postcard to be delivered to every household. The delivery will take place on or around 16th April with supplementary posters on Noticeboards and in key locations including pubs, shops and The Hub.

In addition, a short video will be produced for publication on Facebook and our website.

**P:0121:07 Matters Raised by Councillors**

 Cllr Harber reported attendance at a meeting with Greening Steyning and Steyning Grammar School where discussions included the possibility of a TRO on Hyde Street.

 Cllr Teatum and Cllr Heaver reiterated concerns regarding traffic on the Henfield Road following two major RTAs in the last few weeks and would support a TRO application.

There being no other business the meeting concluded at 7:56

Minutes Signed By: Date: