**Minutes of the Community Committee meeting held virtually using Microsoft Teams on 8th June 2021 at 7pm**

**Present:** **Councillors:**C. Verney (Chairman), A. Chilver, F. Heaver, J. Shaw, S. Teatum

**Also, present:** Clerk: Celia Price, Cllr Birnstingl, Cllr Harber

**CC:0621:01** **Election of Chairman**

Cllr Verney was elected as Chairman for the Community Committee for the municipal year ending May 2022. Proposed Cllr Shaw, seconded Cllr Teatum and agreed by all.

**CC:0621:02 Election of Vice-Chairman**

Cllr Heaver was elected as Vice-Chairman for the Community Committee for the municipal year ending May 2022. Proposed Cllr Shaw, seconded Cllr Chilver and agreed by all.

**CC:0621:03 Apologies for absence**

 Apologies were received and accepted from Cllr Newton **.**

**CC:0621:04 Declaration of Councillors personal or prejudicial interest**

The Chairman reminded councillors that previous declarations still stand (as defined under the Localism Act 2011).

**CC:0621:05 Minutes of the last meeting**

The minutes of the meeting held on [6th April 2021](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/EUiypc1S2s9CvA0ajHAAmL0BXkEsygU0sgCCLv8EMwawYA?e=DRkah0) were approved as a true record. Proposed by Cllr Chilver seconded Cllr Heaver and agreed.

**CC:0621:06 Public Adjournment**

None Present.

**CC:0621:07 Terms of Reference**

The [terms of reference](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/Ecs-z07noKpBlghzojkpBhIBeZ3a8KmRyUrW11DlM9h1fw?e=U4tmnU) for the Community Committee were reviewed and agreed with minor amendments.

**CC:0621:08 Projects and Priorities**

The committee projects and priorities were discussed, Cllr Teatum suggested the addition of a project to review the South Downs Way crossing on the A283.

Becoming a dementia friendly council and the Queens jubilee celebrations were also considered. The Chair and Clerk will update the priorities list in time for the next meeting.

**CC:0621:09 Newsletter**

Content for a July newsletter was discussed and all agreed to include the following: councillor profiles, a message from the new chairman, the skatepark project, volunteer update, inconsiderate parking issues, the history of Saltings Field, a NP update, councillor surgeries and becoming a dementia friendly council.

**CC:0621:10 Volunteer Projects**

The Clerk gave a verbal update highlighting the completed and on-going projects. It was resolved to launch the working group to facilitate Council led projects. It was agreed to recommend Full Council adopt the [draft volunteer policy with minor amendments.](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/EX2TVmRldB5MsIy37dHQ52gBt4IS3Hf2tQOcMSEVYTt1LQ?e=NHebRX)

**CC:0621:11 Events**

 Various potential events were discussed. It was resolved to support the Village Hall Fair and the recreation ground will available subject to the usual conditions.

The Clerk highlighted the Beeding in Bloom Open Garden event due to take place on 27th June.

The Clerk also advised of a potential ‘Gardeners and Growers’ Fair/Showcase. It was agreed to support the event in principle subject to further details and costs being received and agreed.

 All agreed to continue to research the possibility of a Christmas Tree and or Christmas event.

 Cllr Shaw advised there will be a Skatepark fun day this year and further information will follow.

**CC:0621:12 Matters raised by Councillors**

Cllr Birnstingl suggested Councillor Surgeries are started now the COVID restrictions are lifted and all agreed. The Village Hall Fair and PC newsletter will provide opportunities to promote Councillor Surgeries.

 Cllr Verney reported attendance at a meeting with SGS to discuss pedestrian safety, he advised of plans to widen and clear the twittens leading to The Towers site as well as a crossing patrol. He also reported that SGS would offer spaces on the buses from The Towers site to SGS in the mornings.

 There being no other business the meeting concluded at 8:30pm

Minutes Signed By: Date: