

Upper Beeding Parish Council

Minutes of the Full Council meeting held at Beeding and Bramber Village Hall on Tuesday 19th April 2022 at 7pm

Present: Councillors: B. Harber (Chair), P. Bull, S. Birnstingl, J. Cannon, A. Chilver, C. Deadman, F. Heaver, I. Ivatt, T. Kardos, S. Teatum and Cllr Warren

Also present: Clerk: Celia Price, District Councillors: Mike Croker and Roger Noel.

Members of the Public: 3

The Chairman remembered Cllr Joyce Shaw, highlighting her achievements and dedication to the community, not only as a Parish Councillor but also as an active member of the Village Hall Committee and Beeding in Bloom. Giving a huge amount of time over many years Joyce was described as a “woman of strong personal opinions” and will be greatly missed.

Welcoming the Shaw family and, offering sincere condolences on behalf of the Council, the Chairman invited comment from the family, who added that the Parish Council was especially important to Joyce. She was particularly proud of her involvement with the play area in Upper Beeding and the Skatepark in Small Dole. The Parish Council were thanked for their support.

The Chairman led the meeting in a minute’s silence in her memory.

C:0422:01 Apologies for absence

Apologies were received from Cllr Allen, Cllr Albright, Cllr Newton and County Councillor Linehan.

The Chairman brought forward Agenda Item C:0422:17 after which the Shaw Family left the meeting

C:0422:02 Minutes of the last meeting

The minutes of the meeting held on [15th March 2022](#) were approved as a true record. Proposed Cllr Teatum, seconded Cllr Heaver and agreed.

C:0422:03 Public Adjournment

None

C:0422:04 Update from County Councillor

Apologies were received from Cllr Linehan and an [update](#) on issues raised at the March meeting was circulated prior to this meeting.

Questions and comments were invited.

Cllr Birnstingl commented on the lack of common-sense regarding highway maintenance leading to more hazardous roads. He also noted that the transport policy recommendation doesn’t include the current state of the roads.

Cllr Warren reported that the A2037 from Tottington Drive to Woods Mill was subject to a road closure to replace cats' eyes which didn't seem necessary.

Cllr Chilver remains concerned about the lack of progress in finding a suitable location for the youth provision now the Cuthman Centre is unavailable. He also reported ongoing issues with parked vehicles from the High Street roundabout joining Pound Lane with cars parked so close to the roundabout that visibility is compromised. He requested double yellow lines. Cllr Kardos asked if a TRO would be required following a recent review of the WSCC process.

C:0422:05 Report from District Councillor

Cllr Noel reported that the kerbside recycling project for textiles, batteries and small electrical items continues to be a success. However, the Hop Oast furniture recycling project has stopped due to lack of capacity.

Following the success of the food waste trials the project is currently on hold as WSCC are unable to process the food waste generated at the moment.

Cllr Noel is now as the Chairman for the Leisure and Culture committee and remains on the Wilder Horsham committee.

He reported that progress continues to be made regarding the Local Plan, however the water neutrality issues continue to cause a delay.

The 'big conversation' is taking place in various locations throughout May, and everyone is encouraged to attend (4th May in Horsham, 17th May in Pulborough and 19th May in Ashington).

HDC continue with plans for the Jubilee weekend. There are four days of events and UBPC are invited to apply for a £200 grant for any Jubilee event, The only criteria is that the event must be open to the whole community.

Finally, Cllr Noel asked if the streetlight in the recreation field carpark had been repaired. The Clerk will confirm and advise accordingly.

Questions and comments were invited.

Cllr Heaver requested an update on the outstanding planning enforcement issues, particularly in School Road and Hyde Street, UBPC are concerned that a number of issues have been outstanding for a considerable length of time. It was resolved that the Clerk write to Barbara Childs and copy Cllr Noel and Cllr Croker highlighting the concerns and issues raised.

C:0422:06 Neighbourhood Warden Report

The Neighbourhood Warden Report for [March 2022](#) was circulated prior to the meeting. Questions and comments were invited. The Chairman added he and the Clerk attended the Steering Group meeting held on 17th March. All were reminded of the importance of reporting issues to the police as well as to the Wardens.

- C:0422:07 Clerks Report**
The Clerk circulated an [update](#) prior to the meeting, she added that the internal audit is now complete with no issues highlighted. The written report will be circulated in due course.
- C:0422:08 Bootcamp Charges**
Councillors considered a [request](#) to reduce charges for the use of the recreation ground for fitness classes. It was resolved that the charge previously agreed is reasonable and see no reason to reduce it. Proposed Cllr Heaver, seconded Cllr Warren and agreed.
- C:0422:09 Parish Council Office**
The [lease agreement](#) for continued use of office space at The Gladys Bevan Hall was reviewed and discussed. It was resolved that the Clerk sign the lease as presented. Proposed Cllr Kardos, seconded Cllr Bull and agreed.
- C:0422:10 Facilities Committee Minutes**
The draft minutes following the meeting held on [12th April 2022](#) were received and noted.
- C:0422:11 Facilities Committee Recommendations**
[Recommendations](#) from the Facilities Committee meeting held on 19th March were reviewed and discussed. It was resolved to ratify the recommendations. Proposed Cllr Birnstingl, seconded Cllr Bull.
- C:0422:12 Finance Reports**
The [summary income and expenditure](#) for year ending 31st March 2022 was received and noted.
- C:0422:13 Bank Reconciliation**
The [bank reconciliations](#) for year ending 31st March 2022 were received and noted.
- C:0422:14 Payments List**
The payments list made in [March](#) totalling £45,824.88 was noted in accordance with the Financial Regulations.
- C:0422:15 Correspondence**
The list of [correspondence](#) was received and noted.
- C:0422:16 Chairman's Announcements**
The Chairman reported attendance at the Village Hall AGM, advising that following a recent survey the buildings are generally in good condition and a schedule of planned maintenance has been agreed. He also reported that he and Cllr Cannon were in attendance at the April repair café.
- Finally, the recent planning application at Church Farm Walk was acknowledged and the Chairman advised that in accordance with the UBPC planning policy the application will be reviewed at a Full Council meeting, the date of which will be confirmed.

C:0422:17 Cllr Joyce Shaw Commemoration

Councillors are aware of Joyce's involvement and passion for the skatepark. She has tirelessly raised funds over the years and was particularly passionate about installing a bench. To date fundraising specifically for the bench totals £728, however the bench Joyce has chosen is in excess of £1000 plus a concrete base and installation costs.

Councillors also discussed planting a tree in the Community Orchard in commemoration of Cllr Shaw's service.

Cllr Cannon proposed match funding for the bench and planting of a tree in Cllr Shaw's memory, seconded Cllr Chilver and agreed by all.

C:0422:18 Matters raised by Councillors

Cllr Heaver raised concerns regarding the condition of the verges on New Road, (opposite the garage) as well as the fence from the road along the footpath to the rear entrance of the school. The Clerk will report to the appropriate authority. He also advised that the wall that collapsed on Hyde Street has still not been cleared or repaired. The Clerk advised reporting this to WSCC.

Cllr Deadman raised concerns regarding dangerous parking on New Road. The Clerk will make the Wardens aware.

Cllr Ivatt reported damaged kerb stones on Sands Lane. This will be reported to WSCC.

Cllr Cannon asked for an update regarding the next phase of Speedwatch training.

Cllr Kardos gave an update following the meeting with SDNPA to discuss the Cement Works. A public consultation is scheduled for 8th June in Beeding and Bramber Village Hall. Further details will follow, and all are encouraged to attend.

Cllr Warren reported the bluebells in Tottington Woods are spectacular at the moment and well worth a visit.

There being no further business the meeting closed at 8:47pm

Signed:

Dated: