**Minutes of the Facilities Committee meeting held at The Gladys Bevan Hall**

**on Tuesday 8th November 2022 at 7pm**

**Present:** Councillors:C. Warren, S Birnstingl, J. Cannon, A. Chilver, C. Deadman, F. Heaver, T Kardos and B Harber (UBPC Chairman),

**Also, present:**  Steve Keogh (Parish Clerk)

 Stephie Shorey (Tree Warden)

**Members of the Public**: Two Members of the Friends of Small Dole Skatepark.

**F: 1122:01** **Apologies for absence**

No Councillors were absent.

Apologies were received from Maintenance Manager John Young.

**F: 1122:02 Declaration of Councillors personal or prejudicial interest**

The Chairman reminded councillors that previous declarations still stand (as defined under the Localism Act 2011). No further declarations received on this occasion.

**F: 1122:03 Minutes of the last meeting**

The minutes of the Facilities Committee meeting held on [7th June 2022](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/Ef6WwEiCVLtLuZjapgcOGawB8_JscyMPFOXMnKZluIzxZQ?e=x0lZ61) were approved as a true record. Proposed: Cllr B. Harber; seconded: Cllr F Heaver & agreed.

**F: 1122:04 Public Adjournment**

There were no public present.

**F: 1122:05 Tree Warden Report**

 The tree Warden report was **NOTED.**

Queens canopy tree was to be delivered by 11th November. Location for the tree is to be confirmed.

 Dead trees in Salting’s Field had been f=confirmed as completed

Tree planted in the Verge close to the Hyde Street and Manor Road was being investigated by WSCC warden.

 The sycamore which needs attention on the Hyde Street Green has been investigated by an arborist and works have been agreed with the maintenance Manager.

Members felt that the stump would be left at the 1metre to reduce the chance of it becoming a trip hazard.

The fir trees at the top of the steps into Hyde Street Green need attention.

Three dead trees on the footpath at the side of New Road are in need of removal. John is investigating the ownership as they are on land owned by the Convent.

Planning application DC/22/1943 The Tree Warden saw no reason for this to be objected to.

**F: 1122:06** **Skatepark**

 **\*Standing Orders were Suspended\***

 The two representatives were asked for an update on their works to fund the new skatepark.

 They had hosted a number of events and activities to raise money.

 They had been given donations and there is a ‘Just Giving Page’ which has had some success.

 The fundraising is close to £10,000, once the Christmas raffle has been completed.

 Planning more events in 2023.

 Members asked of they had looked at large funders for grants

 Due to their lack of charity status, it is difficult to get some grants, they have looked at many and Rampion may be an option. Plus, there are many funders who may give a small amount.

Some funders also want a great deal of conditions in order to help.

 They plan to recycle an unused ramp which has been stored by HBC for some time and needs some works.

 A local company has agreed to work with the group to repair and improve the ramp so that it may be used, metal frame which needs some galvanising and strengthening.

 It is hoped that during 2023 they will raise enough funds to replace a large section of the older ramps and then the second half can be targeted.

 Cllr Warren recommended that the group contact HBC and ask why this ramp was allowed to remain in a poor condition and find out if there are any more.

 Cllr Harber commented that they should also contact Henfield Parish Council as a number of the local users will be residents of that Parish.

 The two members of the Friends of Small Dole Skatepark were thanks for their attendance.

**\*Standing Orders were Reinstated\***

Members asked the Clerk to contact the group and ask them to provide a clear plan for the year.

It was **RESOLVED** to **RECOMMEND** to Full Council that the lease agreement can be signed.

It was confirmed that the lease was for a period of 15 years.

**F: 1122:07 Allotments**

The new agreements and invoices will be sent out during November.

 Cllr Harber requested that the Parish Council look to increase the annual allotment charge by 10%.

 The Clerk would include this on the Finance Committee Agenda.

**F: 1122:08 Salting’s Field**

 It was **RESOLVED** to **NOTE** the dead ash trees had been removed.

 It was **RESOLVED** to allow UK Power Networks to carry out the works to clear the trees from the power lines.

**F:1122:09 Facilities**

A written report was received from John Young, Maintenance Manager.

It was recommended that the Maintenance Manager be asked to prioritise the list of works so that the Members can be clear when setting the budget.

**F:1122:10 Riverside Walk**

 It was **RESOLVED** to **RECOMMEND** to Full Council that the land transfer agreement can be signed.

Proposed: Cllr Heaver

Seconded: Cllr Birnstingl

 Cllr Warren commented that the properties which are next to the plot, should be written to and informed of the proposals for the improved walkway.

**F:1122:11 2023-2024 Budget**

 The budget papers circulated with the agenda were discussed. The figure for utilities was particularly concerning, as there is no clear indication of how much help businesses may receive from Government.

 Cllr Harber asked if the Clerk could investigate the cost of the Sports Hall and the any comparison with the income received.

 The Reduction in the skatepark maintenance fund was agreed.

Cllr Heaver recommended that the Friends of Small Dole Skatepark Group be informed of the amount and that once this had been reached there would not be any further funding for the year.

This would be included in the calculations for the budget for Finance Committee on 22nd November.

**F:1122:12 Street Lights**

 This matter was deferred until the next Facilities Committee Meeting for a full discussion. It was also noted that the quotation was old and an updated one would be needed.

 Cllr Harber also commented that further lights were needed in Hyde Street.

**F:1122:13 Matters raised by Councillors**

There were no matters were raised by Councillors for discussion. -

There being no further business the meeting closed at8.50pm

Signed: Date: