**Minutes of the Full Council meeting held at Beeding and Bramber Village Hall on**

**Tuesday 13th December 2022**

**Present:** **Councillors:** B. Harber (Chair), S. Birnstingl, J. Cannon, A. Chilver, F Heaver, S. Teatum and C. Warren.

**Also present:** Clerk: Steve Keogh.

District Councillors: Mike Croker

**Members of the Public**: None

**C: 1222:01 Apologies for absence**

Apologies received from Cllrs I. Allen, P. Bull, C Deadman, I Ivatt, T Kardos.

There were no declarations of interest.

County Councillor, Paul Linehan and District Councillor Roger Noel also gave apologies.

**C: 1222:02 Minutes of the last meetings**

It was **RESOLVED** to **APPROVE** the minutes of the meetings held on 15th November 2022 Proposed Cllr Heaver, seconded Cllr Cannon.

**C: 1222:03 Public Adjournment**

None present

**C: 1222:04 Report from District Councillors**

There is more information regarding Water Neutrality and development in the district following the publication of the Part C report.

Southern Water will still be working to reduce the leaks.

To help encourage development the buildings need to reduce most households’ usage by 20 litres a day. One strategy, is to offset any increase by improving water management in the district, using some or all of the following mitigation measures:

* Retro-fitting schools and public buildings
* Encouraging water harvesting and management at Golf courses.
* Monitoring of water consumption

Any significant water saving would be passed to developers to aid with reaching targeted building.

HDC members are confident that this is one way to help

The amount of construction in the district will be restricted by these requirements.

There appears to be no clear procedure on how they will monitor households, as average consumption figures will be used.

Members were sceptical as there is no record of successful prosecution of developers by HDC, for other planning breaches and no clear reasons for some of the decisions.

The Local Plan has been delayed and there are no clear indications as to when it will be brought before cabinet or Council.

NPPF changes may take some time to be included as they are yet to be consulted on.

Electric charger points have been investigated.

Members were disappointed that they had not been involved in the consultation which has led to inappropriate locations being recommended.

The proposed location at the junction Priory Field and Saltings Way is not appropriate.

The best location would be the HDC car park as the other villages are having the same charge points in HDC owned car parks.

Members were concerned that there is no clear strategy and that the grid may be affected by these and the proposed charge points at the UB garage.

**C: 1122:05 Report from County Councillor**

Due to Cllr Lineham being unavailable there was no report

**C: 1222:06** **Neighbourhood Warden Report**

The Neighbourhood[**Warden Report**](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/ERnLSXlT4d1Kma0WniWsQ5sB0sziBSUhIflv6dA2E4gpoA)For November plus [**Crime stats**](https://upperbeedingpc.sharepoint.com/%3Ax%3A/s/UBPC/EZHAiVO-Wa9Dv2tFxwG7tXQBENNZ17aFz4nYZk2pFnrHiA)circulated with the agenda were received.

It was **RESOLVED** to **NOTE** the contents of the reports.

**C: 1122:07 Finance Committee Minutes-**

The draft minutes of the Finance Committee meeting held on [**22nd November 2022**](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/Ecl2C6TZYDdAj-40hfnsFHkBacMCLajEoRsPcwq0487-nQ)were received and **NOTED.**

**C:1222:08** [**Finance Committee Recommendations**](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/ER3Xu-z4fdBNp9yHvqP8gAoBP5SLFQ5HKs-w1a7D7TmsYw) **–**

The recommendations from for the meeting held on 22nd November 2022 were discussed, received and **NOTED.**

It was **RESOLVED** to adopt the Business Risk assessment as recommended.

Councillors considered and discussed the Finance Committee recommendations to increase hire charges and allotment fees.

Cllr Cannon explained that she uses the Sports Hall and there is a concern that the current charges are sufficient, any increase could deter users.

It was **RESOLVED** that Facility Hire charges will not increase from 1st April 2022.

It was resolved to accept the recommendations to increase Allotment fees, with rounding to £0.23 per sq m with effect from 1st January 2024.

 Proposed Cllr Birnstingl, seconded Cllr Chilver and **AGREED**.

**C1222:09** [**2023/24 Budget**](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/EZ5EQ_yD78dGpRKP0GiosksBBhdEMQFvBciY0hB5ySPhwA) **–** to agree the budget for 2023/24

The Budget as recommended by Finance Committee meeting held on 22nd November 2022 was reviewed and discussed.

It was **RESOLVED** to accept the proposed expenditure budget of £231,990 including a transfer of £10,000 to General Reserves. .

Proposed Cllr Harber, seconded Cllr Teatum and **AGREED**.

**C2212: 10** [**2023/24 Precept**](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/ETU1KW7dgTxOmZXLacvCsvQBlcfeBeDeyos7QDk5iwbIFw) **–**

It was resolved to agree and submit the precept requirement of £222,463.00 (two hundred and twenty-two thousand, four hundred and sixty-three pounds) This is an increase of £6.69 per year (13 pence per week) on a Band D property or approximately 4.6% (For comparison the current inflation rate (CPI) is over 10%)

Proposed Cllr Harber, seconded Cllr Warren and **AGREED**

**C1222:11 Community Committee Minutes –**

The draft minutes from the meeting held on meeting held on [6th December 2022](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/ERMbZ2kR2HFHlswE8vgZn68Bclnwy_Fatv2J8jxSTGRLIQ) were received an **NOTED.**

It was **RESOLVED** to award a grant of £500 to The Hub’s Warm Spaces project.

Proposed Cllr Heaver, seconded Cllr Teatum and **AGREED**.

**Dementia Friendly Village**

It was **RESOLVED** to accept the actions recommended by The Community Committee

Proposed Cllr Heaver, seconded Cllr Teatum and **AGREED**.

**Community Organisations**

Cllr Cannon asked that the Greening Steyning (Bramber and Upper Beeding) group be added to the outside organisation list and that Cllr Cannon would be the Council representative.

**30 MPH speed Limit Application - Shoreham Road.**

The Clerk explained that the letters to the residents regarding the proposed TRO for Shoreham Road (between the Rising Sun Public House and the High Trees Roundabout) were ready for circulation to residents and businesses.

It was **RESOLVED** that the letters could be circulated.

Proposed Cllr Harber, seconded Cllr Teatum and **AGREED**.

Cllr Heaver requested that the Steyning Grammar School be contacted to ask that the Towers School fulfils the conditions of their move to the current location of The Towers Convent.

**C: 1222:12 Clerk’s report**

The Clerk’s[**Report**](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/ETeWsYEgB1pCoirD__d0DG4B5F3Ul-Lsa9yiHepBjLdUmQ)was received and **NOTED**.

The Clerk reported that the skate park land lease had been delayed as the solicitor needs to confirm identities of the signatories.

The proposed investment of funds with the CCLA was discussed, with members considering the explanatory paper from the Clerk.

Members were pleased that the issue had been started and they recognised that Public Sector groups and Councils used the account.

Members were reassured that the funds would be accessible at one day’s notice.

It was **RESOLVED** that the Clerk should apply for the account.

Proposed Cllr Cannon, seconded Cllr Chilvers and **AGREED**.

It was **RESOLVED** to that an initial £50,000 should be invested.

Proposed Cllr Warren, seconded Cllr Birnstingl and **AGREED**.

**C: 1222:13 Bank Reconciliation –**

The reconciliation for [November](https://upperbeedingpc.sharepoint.com/%3Ax%3A/s/UBPC/EcmLy32hgdtJoH0Q8z6GdIYB863EKBKYP3ec9Bx4-Jkb0A) was received and **NOTED**.

 **Payments List –**

It was **RESOLVED** to receive and **NOTE** payments made in [November](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/EfJ0U40CUnFAjB1JG9fcqiIBVjCBoqBHefPc6-vWV_qWGw) for £22,580.40 in accordance with the Financial Regulations.

**C: 1222:14 Finance Reports –**

The income and expenditure reports ([detailed](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/EVWdpUx7fVFCi7kUCITzXzQBu1QaIbNvyuTbIlHM7pDTzA) and [summary](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/EYxUn5PIbDxPgONIx7i0NhIBxOSW3i7uuSS3yVEcovqcFQ)) were received, discussed and **NOTED**.

**C: 1222:15 Correspondence –**

The correspondence list was received and **NOTED**

**C: 1222:16 Chairman’s Announcements**

Attended the WSALC AGM and the information regarding Highways operations and caring for Heritage may be of interest.

Attended the HDC/HALC meeting to receive the same information as Cllr Croker had reported.

Steyning and District Action Group – White Bridge Link meeting. The project is ongoing and making progress.

This group may also be able to help progress the Parish Council’s riverside walk project as the same skills will be needed for this.

Cllr Warren commented that the Bramber riverside ‘Walks for All’ footpath was in need of maintenance as it had been neglected since initial opening.

Cllr Birnstingl also mentioned the Downs Link path

Members were disappointed that there were a number of projects which had been well received but had no ongoing maintenance plan attached.

Cllr Croker commented that WSCC rights of way had been informed of both and that they were responsible for the maintenance.

The chairman also attended the Steyning and District reception.

**C: 1222:17 Matters raised by Councillors**

**Cllr Cannon** asked if there was any Further information on the silver pot which was given t Steyning Parish Council,

The Clerk explained that The Lord Lieutenant of Sussex came down and awarded a local group with one of the Jubilee Tree.

**Cllr Birnstingl** asked that the head teacher or a representative of Steyning Grammar School at the Towers School be invited to a future meeting of UBPC.

It was reported that Upper Beeding Primary School has a new Head Teacher. Cllr Harber said he would try to attend a future event at the school and then invite the Primary School Head Teacher to meet with UBPC.

**Cllr Chilver** Asked that the issue of Climate Change be included in a future meeting, the Clerk explained that he had thought that the subject may be for the Community Committee.

**Cllr Teatum** commented that he had helped with the litter volunteers and asked that a letter of thanks could be sent to them.

**Cllr Heaver** informed the Members that he had been surprised at the cost of a road closure for a domestic project he was involved in. The cost was over £4, 500 despite there being no need to close the road and that it was only for a path for 4 hours.

Cllr Heaver was also still disappointed that there seems to be a lack of professional pride in the HDC Building Control department as a number of occasions the work was subcontracted to private companies, and they are not willing to adhere to the standards set by the planning committee when looking at completed projects.

The planning officers also need to be willing to be firmer when dealing with developers and ensuring the conditions are met.

Cllr Croker commented that the new Secretary of State had made some changes to the planning policies which may improve this.

 The Chairman wished all Councillors a Merry Christmas.

 There being no further business the meeting closed at 8:45 pm

Signed Date