**Minutes of the Full Council meeting held at Beeding and Bramber Village Hall on**

**Tuesday 15th November 2022**

**Present:** **Councillors:** B. Harber (Chair), S. Birnstingl, J. Cannon, A. Chilver, C. Deadman, I. Ivatt,

T. Kardos, S. Teatum and C. Warren.

**Also present:** Clerk: Steve Keogh.

District Councillors: Mike Croker & Roger Noel.

County Councillor: Paul Linehan.

**Members of the Public**: None

**C: 1122:01 Apologies for absence**

Apologies were received from Cllrs F. Heaver, P. Bull, I. Allen

District Councillor Noel arrived at 8.10pm.

There were no declarations of interest.

**C: 1122:02 Minutes of the last meetings**

It was **RESOLVED** to **APPROVE** the minutes of the meetings held on 18th October 2022 Proposed Cllr Ivatt, seconded Cllr Chilver.

**C: 1122:03 Public Adjournment**

None present

**C: 1122:04 Report from District Councillors**

There is a move towards biodiversity in planning. One new strategy is to off set any development which causes an area to be adversely affected, by enhancing a similar sized area elsewhere in the district.

This could be land owned by the District Council or developer.

Water neutrality continues to be a concern, and this will affect the development in the district. Southern Water (SW) are expected to provide some indication of mitigation measures.

New water supplies and other solutions to be tabled. A new reservoir would be one answer, but this would take time to create.

Local plan is constrained by the issue and there is little chance of large developments for the next 5 years.

Current building numbers are below the expected figures for the district, some developments may be able to be progressed.

HDC and Southern Water are working to see if the water neutrality can be achieved.

The HDC Local Plan will be on the agenda for Cabinet on 7th December for approval. If this is accepted the Full Council will approve in January and then send it, along with the water neutrality policy documents, to the Secretary of State for approval.

The current plans which have ben approved need to find alternative water supplies, boreholes or similar and, they need to look at wastewater services.

Cllrs felt that the proposed time horizons were not joined up.

Finance: HDC may have a small surplus at the end of the year, and they expect a 3% increase in the Council Tax for the coming fiscal year. One of the reasons for the surplus is the decision to delay moving to food recycling, which could happen in the future.

The Council is still looking to be carbon neutral by 2030 and this will include the upgrading of many buildings, the council vehicles and leisure centres.

The Jubilee tree has been delivered.

There is a proposal to put electric charging points in the village and they are proposing Priory Field. The better location may be the car park, which is owned by HDC.

Bramber Reserve Nature Corridor is to be developed over the next few years on both sides of the river to provide natural regeneration.

**C: 1122:05 Report from County Councillor**

SW are setting out their strategy for the next 50 years to reduce leaks and try to improve services. They are advising on water usage by residents and improving the technology.

Dacre Gardens residents have been unsuccessful in an application to reduce the road speed from 60mph down to 30mph. The group have met on site with Cllr. Lineham and they are keen to apply again. This time they will need support from local groups. The Parish Council are one who can be a great help

It was **AGREED** that the Parish Council would support the proposal for a reduction in speed from 60pmph to 50 mph along the stretch of the A283 road from the Cement Works to the High Trees roundabout.

Cllr Teatum reminded the Members that there were already applications ongoing for a crossing at three locations.

Cllr Harber commented that there were plans to improve the access to the South Downs Way and a bridge would be a practical solution for all the issues.

The issue of low trees affecting traffic is not clear. Cllr Lineham will arrange the contractors to contact Cllr Teatum.

There is an appeal by the fostering service for families. 850 children and young people need foster parents The service has been through major improvements and the service is no longer in special measures. Orchard Hill Children’s Home needs a further £648,000.

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Climate Action Hub is now up and running. – web address to be sent to the Clerk.

Adult Numeracy Grant of £3m to provide support for adults to study for qualification.

**C: 1122:06 Neighbourhood Warden Report**

The Neighbourhood Warden report for October was **NOTED**

**C: 1122:07 Facilities Committee Minutes.**

It was **RESOLVED** to receive the draft minutes following the meeting held on[**8th November 2022.**](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/EZqXpqs7jDhFg0tOKhU0JHYBNSQu__jbBL3v3u2Nmo5gOA)

**C: 1122:08 Facilities Committee Recommendations.**

The [recommendations](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/EYVAg0eLOABKinGNs_H_0-gBsjcOIxP-rgImlPBBInyMEw) arising from the meeting held on 8th November 2022 were discussed.

It was **RESOLVED** to sign the lease for the land at the Small Dole skate park and return the document to the solicitors for completion.

It was **RESOLVED** to sign the land transfer deed for the land between Dawn Crescent and The River Adur, Upper Beeding.

Cllr Kardos asked what happens to the land should the Council cease to be active.

Cllr Harber explained that there was a clause in the deed which took this into consideration

**C: 1122:09 Clerk’s report**

The Clerk’s [report](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/EVbPBE60jfBFkPPh3JI-yXMBM2GaTEmlealdHGI41e_IwQ) had been circulated with the agenda. It was **NOTED.**

**C:1022:10** [**Initial Budget Proposal**](https://upperbeedingpc.sharepoint.com/%3Ax%3A/s/UBPC/ER29H1ATnI9Gi518tSvqkhoB3NyanSypKa6K5Sm3fPmocA)

The document circulated with the agenda was **RECEIVED** and **NOTED.**

Members were encouraged to forward their concerns to the Clerk or the Chair prior to the finance meeting on 22nd November.

**C: 1022:11 Bank Reconciliation**

The [September](https://upperbeedingpc.sharepoint.com/%3Ax%3A/s/UBPC/EeyIBfxUk4hHmfyWPexT-ZYBTZ2ZEXrSel-iiAtkD-Gltg) and [October](https://upperbeedingpc.sharepoint.com/%3Ax%3A/s/UBPC/EdxMsWhsQ2hMvhSTR3-2mkwBq323cGi4SxEM44BzGnybiA) reconciliations were **RECEIVED** and **NOTED.**

**C: 1022:12 Payments List**

The lists of payments made in [October](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/EQP194UVsPtEv_eSmXK4Xc0Bfflko4-FfpLSx6xfUHRmOA) and [November](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/EdI4yeMGsgVHvkEV6l3idMABt8pBad-XvQRC8H4fbJYe1Q) totalling £28,715.43 were **RECEIVED** and **NOTED** in accordance with the Financial Regulations.

**C:1022:13** [**Internal Audit Report**](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/Efggnw_wpBRMsJXq0GH11v0BGkk47bSbOPBphiQq0E_uXA)

The internal audit report was **RECEIVED** and **NOTED.**

 The members **NOTED** the auditor’s comments regarding fidelity insurance and would be discussed at a future meeting.

 It was **RESOLVED** that the Clerk should investigate banking options and report to the next Full Council Meeting.

**C: 1122:14 Finance Reports**

The income & expenditure reports (detailed & [summary](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/Efggnw_wpBRMsJXq0GH11v0BGkk47bSbOPBphiQq0E_uXA)) were **RECEIVED** and **NOTED.**

**C: 1022:15 Correspondence**

Correspondence as distributed was **RECEIVED** and **NOTED**

**C: 1022:16 Chair’s Announcements**

 The Chair had attended the Repair Café along with Cllr Cannon.

 He thanked Cllr Heaver for his work with the ATC to provide an excellent poppy display.

 Would be visiting The Hub, along with the Clerk, to discuss the warm Hub project following the grant request.

**C: 1022:17 Matters raised by Councillors**

 The following matters were raised by Councillors:

 Cllr Cannon reported that the Jubilee tree had been received and asked what the proposed plan was for the tree. There had been two trees requested and the two locations were not clear.

 The tree would be planted at the Hyde Street Green to replace the one being removed.

 The Clerk would investigate a plaque and the residents would be informed of the day the plaque would be unveiled.

 If a second tree was provided by HDC for the Coronation, or there were any spare Jubilee trees, the second one would be planted in Small Dole.

 Cllr Birnstingl commented that he had attended some meetings in Henfield and Bramber and he encouraged other members to see how other Parishes worked.

 Cllr Kardos thanked Cllr Mike Croker for his help with a recent planning application in Hyde Street.

**C:1122:18 Confidential Session –** It was **RESOLVED**, under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders 3d to exclude the press and public on the grounds that the confidential matters to be discussed under item C:1122:19 may involve disclosure of personal or privileged information which would be inappropriate to put in the public. Proposed by Cllr Harber, Seconded by Cllr Ivatt

**C: 1122:19 Staffing Matters** –

The NALC Salary Award 2022 report circulated with the agenda was NOTED.

The wage increases for all other non-contract staff was discussed

It was **RESOLVED** that all staff would be awarded a £1.00 increase in their hourly wage in line with the contractual staff award.

 There being no further business the meeting closed at 8:51 pm

Signed Date