**Minutes of the Community Committee meeting held at The Gladys Bevan Hall, Church Lane, Upper Beeding on Tuesday 6th December 2022 at 7pm**

**Present:** **Councillors:** A. Chilver, F Heaver, B. Harber, T Kardos, S. Teatum

**Also, present:** Parish Clerk: Stephen Keogh

**CC: 1222:01 Apologies for absence**

Apologies were received from Cllr Allen.

**CC: 1222:02 Declaration of Councillors personal or prejudicial interest**

The Chairman reminded councillors that previous declarations still stand (as defined under the Localism Act 2011).

**CC: 1222:03 Minutes of the last meeting**

It was resolved to accept the minutes of the Community Committee meeting held on [5th July 2022](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/EVX0u4FEd1lJosNINHPGgt0BJR1CHWJuYEcg3AgsVl8R3Q?e=qXehjE) as a true and accurate record. Proposed Cllr Heaver, seconded Cllr Teatum.

**CC: 1222:04 Public Adjournment**

None present

**CC: 1222:05 Grant for The Hub – Warm Spaces.**

The e-mail application for funding was **NOTED** and the request discussed.

 The Clerk and the Chair had visited the HUB to see how it worked and met with Rev Peter Butchers, the Minister.

 All Members felt that that in the current climate the idea was a good one and it was **AGREED** to **RECOMMEND** to Full Council a grant of £500 for the Hub Warm Spaces.

Proposed Cllr Harber, seconded Cllr Heaver

**CC: 1222:06** **Dementia Friendly Village**

The [NALC document](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/EXSpxr16xiZAtN3GmIhZ1x0BUQ-1dwI4ZXWCHFMfxRiTLw?e=woUDqO) on dementia friendly communities had been circulated prior to the meeting, along with the actions taken by Cllr Teatum.

Cllr Teatum also gave a verbal update of some of the follow-on actions and the details of a meeting he had attended.

One of the actions was to contact the Steyning Health Centre and discuss their activities, but they are not registered a Dementia Friendly at the current time.

The subject matter is very complicated and there are a number of groups in the area.

It was **AGREED** that the Parish Council should concentrate on the local area, and only branch out should other Councils or Groups ask for help once the Parish Council’s activities have been set up and running independently.

Cllr Teatum has also registered with the Alzheimer’s Society and pledged that the Council will be taking action to help those who are suffering from Alzheimer’s and other dementias.

The voluntary offer from Cllr Teatum to lead the project was accepted.

It was **AGREED** to **RECOMMEND** to Full Council that the following actions be taken:

A letter drafted by Cllr Teatum, will be printed on UBPC headed paper and distributed to the businesses and retails outlets in the Village in December.

Cllr Chilvers was also keen to ensure that all vulnerable people would be helped, and this should be included in the letter.

Anyone who replies offering help or interest will be invited to a meeting in the New Year. At this meeting they will be asked to attend a Dementia awareness training course.

**CC:1222:07** [**Community Organisations**](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/EUWUCm5kdbpDvXBRrUBj_vEBisSwebM4D5NtY-2fuPIO1w?e=ou5iGA)

Relationships with community organisations were discussed. It was resolved that it would be good practice to reset the terms and have a communications plan for all Community Organisations, ensuring that the Parish Council is supportive and that the organisations provide timely notice of their meetings.

It was felt that the list of Parish Council representatives to outside bodies for the municipal year 2022-2023 should remain as they stand, subject to all Councillors being willing to continue, with only a few amendments as below:

* **The Joint Parishes Youth Committee,** where it was noted that a second person was required to attend the group.
* **Steyning & District Community Partnership (SDCP) Tourism Group –** The group was working on a major project regarding the pathway from the Kings Barn to the Salting’s field. Cllr Harber has been asked to take a more active role with SDCP.
* **Upper Beeding Primary School**, where the current relationship with the school was disappointing; Cllr Teatum would contact the Office.
* **Upper Beeding Football Club**, where it was agreed that Cllr Teatum would make contact with the club committee.

The Clerk would contact the Grammar School and introduce himself and Cllr Teatum would speak to his contact at The Cricket Club.

It was **AGREED** that Cllr Harber should investigate whether the proposed Riverside Walk project, which the Parish Council are progressing can be included as a further stage of the SDCP ‘White Bridge Link’ project. This could help with funding and reduce costs of the projects.

**CC: 1222:08 Community Engagement**

1. **The proposed** [**speed limit alteration**](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/ERD3khcyvEZPqpBF_SPep6cBiwTRJcQwQ9twTN110AwyqQ) **applications.**

The application had started but more detail and support information were needed.

Cllr Teatum agreed to contact the residents who had carried out a survey of the road between the Rising Sun and the High Trees Roundabout to ask they update the petition and provide the results.

The Speed Indicator information may also be used for the application.

Members would forward their comments for reasons for the speed restriction to the Clerk.

It is hoped that the speed restrictions would be part of a major project which would include the proposed road crossings and the proposed Dacre Gardens Speed restriction request.

1. **The location of** [**vehicle charge points.**](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/EbTz2LddlBBJnGPNvbtNkqkByz31vWcFaSclW9mC2yLV4Q)

The Proposed location at the Priory Field/Salting’s Way junction needs more detail as it does not appear to be a good location. Whilst this could be improved if a layby or parking spaces were being provided, the Parish Council’s preference remains for charging points at the Playing Fields car park.

The Clerk was asked to forward the concerns to the District Councillors for an update at the Full Council meeting on 13th December 2022.

1. **To discuss to the unveiling of the Queen’s canopy tree.**

The tree has been planted and it appears that the location is suitable as long as the grass cutting company can ensure that their mowers are not affected.

It was **AGREED** to **RECOMMEND** to Full Council that the unveiling of the canopy tree could be part of the proposed coronation weekend in May 2023.

The Clerk would investigate plaques and the wording would be agreed at a future meeting.

1. **Elections 2023 – Encourage residents to stand in 2023.**

The elections will be taking place in May 2023, the Parish Council currently has 3 vacancies.

The clerk was asked to ensure that all NALC and WSALC publicity is circulated, and posters put up.

The Clerk would also draft a poster for circulation in the Parish to garner interest from local residents and groups members.

Facebook Account to be restarted, and enquiries would be made regarding a Twitter account.

**CC: 1222:08 Projects and Priorities**

* Projects and priorities were discussed, and the following were agreed for the municipal year ending May 2023. To:
* To renew contact with Community Organisations who had been out of touch.
* Start the project to become a dementia friendly Parish Council
* Arrange the unveiling of the Queens Canopy Tree.
* To install the bench at Hyde Street Green
* To progress the offer of a memorial bench at the Riverside from John Ford-Dunn
* Support the Warm Spaces at the Hub
* Continue to investigate ways to make the roads in the Parish safer
* To encourage local residents to stand for election to the Parish Council in the forthcoming round of elections in May 2023

**CC: 0722:14 Matters raised by Councillors**

 Cllr Chilvers asked that the next meeting of the Committee that the subject of climate change be included.

 Cllr Kardos asked if the Parish Council would be applying to Rampion 2 for funding

 This was discussed briefly and the fact that whilst the Parish is not on the route for the underground cables, it is included in the list of parishes eligible for grants. This means that there may be grants available.

 Cllr Heaver attended the Life on the Verge Projectregarding the bank at Hyde Street Green and put forward the comments from some residents who had been unable to attend the Project meeting. The project will be going forward in the Spring, but the process will be discussed, and a way forward will be proposed.

 Cllr Teatum asked if there was to be a Newsletter. The Clerk explained that he had so far been unable to prioritise this project.

There being no further business the meeting closed at 8.45pm

Signed: Date: