

# Upper Beeding Parish Council

Minutes of the Planning Committee meeting held at Beeding and Bramber Village Hall  
on  
Tuesday 6<sup>th</sup> June 2023 at 6:30pm

**Present: Councillors:** T. Kardos (Chair), A. Chilver, Deadman, F. Heaver, and Cllr Warren

**Also present:** Clerk: Stephen Keogh

- P: 0623:01 Election of a Chair –**  
It was **RESOLVED** to re-elect Cllr T Kardos, as Chair for the Planning Committee for the municipal year ending May 2024. Proposed: Cllr C Warren; Seconded: Cllr F Heaver.
- F: 0623:02 Election of a Vice-Chair –**  
It was **RESOLVED** to re-elect Cllr C Warren, as Vice Chair for the Planning Committee for the municipal year ending May 2024. Proposed: Cllr T Kardos; Seconded: Cllr F Heaver.
- F: 0623:03 Apologies for absence**  
Apologies received and accepted from Cllr Harber and Teatum
- P: 0623:04 Declaration of Councillors personal or prejudicial interest**  
The Chairman reminded councillors that previous declarations still stand (as defined under the Localism Act 2011).
- F: 0623:05 Minutes of the last meeting**  
The minutes of Planning Committee meeting held on [19<sup>th</sup> April 2022](#) were approved as a true and accurate record. Proposed Cllr Chilver, seconded Cllr F Heaver and agreed by all.
- F: 0623:06 Public Adjournment**  
None Present
- F: 0623:06 Terms of Reference – to review the Planning Committee [Terms of Reference](#).**
- i. Meeting dates  
It was **AGREED to RECOMMEND** to Full Council that there should be minimum of four meetings each year a meeting held each quarter.
- ii. Role of the committee.  
It was **AGREED to RECOMMEND** to Full Council that the TOR should be altered to add the word ‘detailed’ in all terms of reference, regarding to representation by the Parish council.
- The terms of reference should also include informing the District Councillors of any comments and to highlight any enforcement issues.
- An added term of reference should include the request for HDC planning to reply to the Parish Council regarding any comments made or conditions requested. Including

when conditions in place have been completed and that they should ensure that they comply to their own conditions.

**P: 0623:08**

The following planning applications were reviewed and discussed

**DC/23/0551** - Downsflint High Street Upper Beeding

Demolition of existing conservatory, erection of a single storey rear extension and associated works, including installation of new entrance.

The plans were reviewed and discussed. It was **AGREED** that there were **NO OBJECTIONS** raised by councillors.

However, it was requested that the extension should be built using more sympathetic materials and ones which match the main building. Brickwork instead of wood panelling.

**NHP policy 8 – Design Standards for New Development**

*Building materials: Should reinforce the character and distinctiveness of the district's environment through the use of traditional materials and techniques. Where brick is to be used, encourage the use of colours that compare with the older buildings in the village. To encourage the use of vertical tile hanging, again of appropriate colour. To specify pitched roofs, possibly of varying angles. That flint is used to provide some visual impact on an individual building or development.*

**DC/23/0976** - 4 Pepperscoombe Lane Upper Beeding

Erection of a single storey side extension.

The plans were reviewed and discussed. It was **AGREED** that there were **NO OBJECTIONS** raised by councillors.

**P: 0422:06**

**Matters Raised by Councillors**

No matters were raised.

There being no further business the meeting closed at 6:55pm