

# Upper Beeding Parish Council

## Minutes of the Upper Beeding Council meeting held at Upper Beeding Village Hall on Tuesday 18<sup>th</sup> July 2023 commencing at 7pm

**Present:** Councillors: S. Birnstingl, F Bull, P. Bull, J Cannon, A. Chilver, C Deadman, F. Heaver, B Harber (UBPC Chair), I. Ivatt, T Kardos, C Warren.

**Also present:** Parish Clerk: Stephen Keogh

**C: 0723: 01      Apologies for absence**

Apologies were received from Cllr. Teatum  
County Councillor Linehan.  
District Councillors Croker and Noel.

**C: 0723:02      Declaration of Councillors' personal or prejudicial interest**

The Chair reminded councillors that previous declarations still stand (as defined under the Localism Act 2011).  
No further declarations received on this occasion.

**C: 0723:03      Minutes of the last meeting**

It was **RESOLVED** to approve the Minutes of the meeting held on [20<sup>th</sup> June 2023](#)  
Proposed Cllr Heaver: seconded Cllr Birnstingl and **AGREED**.

**C: 0723:04      Public Adjournment**

There were no questions from the Public.

**C: 0723:05      Update from County Councillor – to receive an update from Councillor Paul Linehan.**

Cllr Linehan was meeting with EV Charging Infrastructure Officers on 14<sup>th</sup> July regarding the strange situation with the charging points in Upper Beeding (no parking control options rendering the charging bays redundant in the event someone parks opposite). He would report back with any findings.

WSSC will not be in a position to provide any support following the collapse of Sussex Clubs for Young People. The Youth Service was withdrawn as a non-statutory service in 2011.

The intention at that time was to concentrate on early intervention and targeted support for our most vulnerable young people. This targeted intervention presently takes the form of Early Help and is working well. Cllr Linehan agreed that this is not a substitute for actual 'youth services', in the sense SCYP was delivering them, and is a discussion to be had with fellow members at West Sussex.

Pound Lane / Smugglers Lane water leakage - there will be some repairs to the road that will result in a temporary closure. Residents will be notified in advance of the works taking place and should only require the road to be closed for a period of a few

hours. The repairs are being carried out by Southern Water in consultation with WSCC Highways managers.

The County Council report was **NOTED**.

**C: 0623:06 Update from District Councillor** – to receive a written update from HDC Councillors Croker and Noel.

HDC has reversed a decision by the Cabinet not to purchase Bramber Brooks, subject to agreement by Cabinet and then Council on 20th July.

Council agreed to declaring a Climate Emergency at the June 21<sup>st</sup> meeting, which may well have influenced the Cabinet's change of heart on the Bramber Brooks purchase.

Regarding the Youth Services, we have had no feedback to date from our Communities Officers regarding the recent liquidation, but may have some information very soon.

Both District Councillors have objected to the position of the current EV charging points, but WSCC and Connected Kerb have refused to move them, citing the lack of local objections prior to the installation and their insistence that proper notice was served on all concerned.

Cllr Birnstingl commented that he had received an e-mail from HDC planning regarding the issue of water neutrality and the affect on the local planning process. He was asked to circulate this e-mail.

**C: 0723:07 Neighbourhood Warden Report**  
Councillors received and **NOTED** the monthly report for June\_2023\_provided by the Neighbourhood Wardens.

Cllr Heaver raised the issue that when an accident occurs there seems to be very little notification that roads are closed or affected roads are one lane etc. He felt that this needs to be raised at any future meeting with the police.

**C: 0723:08 JPYC Meeting Update** – to receive an update following the [JPYC meeting](#) held on 6<sup>th</sup> July  
The Clerk's report, circulated with the agenda was received and **NOTED**.

The Clerk commented that at the last meeting on 6<sup>th</sup> July, the CEO Chris Cook had given some explanation on the financial collapse of the Sussex Clubs for Young People (SCYP). One of the reasons given was the incorrect filing of value of company assets, and this gave the wrong impression of the company's position when they considered paying the staff in full during the Covid lockdown.

The Clerk explained that the way forward may be to engage with knowledgeable people to draft the business plan, and try to ensure that the volunteers who had worked with the previous group were valued and could be invited to help with any new service/activities.

Members were not keen to be involved with the previous administration but conceded that the previous CEO had skills which could be useful going forward.

The Clerk also commented that the JPYC may need some funds available, should there be any events or activities arranged. This was not looking likely as the summer holidays are already starting.

Cllr Warren asked who the SCYP group reported to, and why did the auditors not pick up on the management of the funds.

It was felt that as they were a registered charity, that the Charity Commission may be the people overseeing their behaviour etc.

Cllr Birnstingl commented that the Charity Commission needs to be made aware that the SCYP had received payment and that the Council was going to have to forfeit this money.

It was **AGREED** that the Parish council was fully supportive of the JPYC and the formation of a new Youth Service for the three parishes.

Proposed Cllr Chilver: seconded Cllr Birnstingl and **AGREED**.

It was **AGREED** that the JPYC could engage with ex CEO of the SCYP Chris Cook and use his skills to draft a business Plan.

With two conditions

Mr Cook would not receive any payment.

He would not be involved in the future administration.

Proposed Cllr Cannon: seconded Cllr Birnstingl and **AGREED**.

It was **AGREED** that the JPYC should be encouraged to contact the volunteers and engage them in the future activities going forward.

Proposed Cllr Heaver: seconded Cllr Chilver and **AGREED**.

It was **AGREED** that any funds if needed could be requested by the Clerk under delegated powers.

Proposed Cllr Heaver: seconded Cllr Birnstingl and **AGREED**.

**C: 0723: 09**

#### **Clerk's Report**

The Clerk's [report](#) circulated with the Agenda was received and **NOTED**.

#### **Meeting Locations.**

It was **AGREED** that one meeting would be arranged for the Sports Hall in the autumn to test the suitability of the location.

The meetings would continue to be held at the Gladys Bevan Hall for the near future.

Proposed Cllr Harber: seconded Cllr F Bull and **AGREED**.

**C: 0723:10**

**Community Committee Minutes** - to receive the draft minutes following the meeting held on [4<sup>th</sup> July 2023](#).

Councillors **RECEIVED** and **ACCEPTED** the minutes of the Community Committee meeting held on 4<sup>th</sup> July 2023.

Proposed Cllr Harber: seconded Cllr Kardos and **AGREED**.

**C: 7623:11**

**Community Committee [Recommendations](#)** – to discuss and agree recommendations arising for the meeting held on 4<sup>th</sup> July 2023

**CC: 0723:07 Terms of Reference**

[Terms of Reference](#) were reviewed.

Cllr F Bull felt there should be reference to the issue of climate change and the concerns about the environment.

It was **AGREED** to **RECOMMEND** to Full Council that the following should be included in the Terms of Reference.

*'To make recommendations on ways to combat climate change within the community'.*

*Cllr Bull Recommended the following wording:*

*'Under the remit of the Community Committee, to make recommendations on ways to combat climate change within the community'.??*

It was **AGREED** that the proposed wording would be accepted and added to the Community Committee Terms of Reference.

It was **RESOLVED** that once the alteration has been made, that they be adopted for the municipal year ending May 2024.

Proposed: Cllr. F Bull seconded: Cllr Chilver.

**C: 0723:12**     **EV Points in the Village** – To discuss how the Parish should prepare for proposed [EV Points](#).

The Clerk reported that he had received a reply from The WSCC EV Infrastructure Manager, and she was in conversation with Cllr Linehan regarding the possibility of parking restrictions and other options to encourage the use of the charge points. All the points raised by the Parish Council were being discussed.

Cllr Heaver commented that there are no proposals for further charging points in the Parish, but he had received a leaflet telling him there were some near to Hyde Street.

Cllr Bull felt that the charge points should be encouraged in order to reduce the effect on the climate and the need to be more aware of the Parish carbon footprint.

Cllr Birnstingl also felt that the public transport needs to be improved before these points were installed.

It was **AGREED** that the Clerk should draft a letter to Cllr Linehan outlining the Parish Councils position and asking for more clarity.

The main points to be raised:

- To confirm that there are no points proposed for the parish and to investigate the ones near Hyde Street
- To recommend the Parish Car Park in the High Street as the best location for any further charging points
- To ensure that the Beeding Garage EV charging proposals are included in the strategy.

**C: 0723: 13**     **Parish Office** – To Consider a report regarding the [Parish Office](#)

The Clerk's report circulated with the agenda was received and **NOTED**.

The Clerk reported that there were several reasons given for the need to move from the Gladys Bevan Hall, but re-location to the Sports Hall May be a good move.

Cllr Harber asked if there were any issues regarding the move, the loss of telephone and Wi Fi.

The Clerk explained that the telephone and Wi Fi would be transferred to the new address.

- C: 0723:14**     **Meetings Schedule** – To consider changes to the meeting [schedule](#) to allow more regular attendance by District Councillors.  
The Clerk’s report circulated with the agenda was received and **NOTED**.  
It was **AGREED** to accept the new dates for the municipal year 2023/24.

The Planning Committee dates would be September 5<sup>th</sup>, December 5<sup>th</sup> and March 5<sup>th</sup>. These would be held before another Committee Meeting.  
It was **AGREED** that on dates when there are two meetings, that the first meeting would start at 7.00pm and the second be scheduled for 7.30pm or directly after the first meeting, whichever was the earliest.

- C:0723: 15**     **Finance Reports** – To receive and note the income and expenditure ([summary](#) and [detailed](#)) for year ending 31<sup>st</sup> March 2024.  
Councillors received and **NOTED** the income and expenditure (summary and detailed) for year ending 31<sup>st</sup> March 2024.

- C: 0723:16**     **Bank Reconciliation** - To receive and note the bank reconciliation for [June](#).  
Councillors received and **NOTED** the Bank reconciliation for June 2023.

- C: 0723:17**     **Payments List** - to receive and note payments made in [June](#) totalling £22,489.49 in accordance with the Financial Regulations  
Councillors received and **NOTED** all payments made in June 2023 for a total of £22,489.49 in accordance with the Financial Regulations.

- C: 0723:18**     **Correspondence – to note [correspondence](#) received.**  
Councillors received and **NOTED** **correspondence** received.  
Cllr Harber asked Members to investigate the WSALC training as there are many online courses.

- C: 0623:19**     **Chair’s Announcements** – to receive any announcements and matters from the Chair

The Chair reported that the Beeding in Bloom Open Gardens event had been well received and raised £700 for the In Bloom activities in the Village.

There are a number of trees in the Parish which appear to be suffering from a lack of management and care.

There are some trees in the Dawn Close which may have Ash Die Back.  
Cllr Cannon commented that these had been inspected and their removal and replacement with one good tree was already being progressed.

Cllr Ian Ivatt has offered his resignation form the Parish Council in order to pursue some other pursuits including the open university course and local history projects.

The Parish Council would like to note their thanks for all his hard work over the years and for his dedication to the Parish.

- C: 0623:20**     **Matters raised by Councillors** - to receive matters for information or for discussion in future agendas.  
**Cllr P Bull**

Reported that the Allotment Netting needed attention as it was starting to collapse.

**Cllr Warren**

Commented that he would be requesting an update on the CEMEX proposals.  
Clerk to contact Cllr Linehan regarding this.

**Cllr Heaver**

Asked why the Parish Council was being involved in the 'Rewilding of Pepperscoombe Verge' as WSCC were responsible for the cutting of this area.  
Cllr Cannon thought that the Parish had an agreement to cut the area regularly.  
The Clerk was not aware that the Parish Council had any agreement.  
Clerk to investigate.

New Coffee Horse Box – Hyde Square - is going to start trading very soon. There does not appear to have been any planning permission.  
The Clerk has asked this and received the report from HDC that they have all permissions in place as the land is a non-consent road.  
Clerk to investigate what non-consent land is.

**Cllr S Birnstingl**

Has received an e-mail from NISA asking if there is a Parish Council charity that they can raise funds for.  
Councillors were asked to recommend one that they feel should receive these funds.  
The Clerk would also contact Cllr Teatum to see if his Dementia Friendly Village proposal could be one of them.

There being no further business the meeting closed at 8.10pm

Signed:

Date: