**Minutes of the Facilities Committee meeting held at The Gladys Bevan Hall**

**on Tuesday 5th September 2023 at 7.30pm**

**Present:** Councillors:C. Warren (Chair), S Birnstingl, F Bull, J. Cannon, A. Chilver, C. Deadman,

 F. Heaver, T Kardos.

**Also, present:**  Steve Keogh (Parish Clerk)

 John Young (Maintenance Manager)

**F: 0923:01 Apologies for absence**

 Apologies received and accepted from Cllrs Harber and Stephie Shorey (Tree Warden)

**F: 0923:02 Declaration of Councillors personal or prejudicial interest** – to receive any declarations of interest as defined under the Localism Act 2011.

 There were no additional Declarations of Interest.

**F: 0923:03 Minutes of the last meeting** –

The minutes of the Facilities Committee meeting held on [6th June 2023](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/EZjdbsGWLwRDvxbFvJUsMBkB03Uu-Q-KxBOVaUvGSOXIFQ) were approved as a true and accurate record.

Proposed Cllr Birnstingl seconded Cllr Heaver and **AGREED.**

Matters arising:

Cllr Frank Bull asked if the terms of reference could be altered to include the same wording as the Community Committee regarding Climate Change?

The Clerk commented that he had proposed that this be included in all Terms Of Reference, and this would be an item on the Full Council agenda for 26th September.

**F: 0923:04 Public Adjournment** – to receive questions & comments from members of the public.

 No Public were present**.**

**F: 0923:05 Skatepark –** To receive an [update](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/ERWzx_QxL0ZHpRCed6ZnkeYBdR4UuJlEjdE6tlr_yYj-VA) on the project

 The Clerks Briefing Note circulated with the agenda was **NOTED.**

 The Clerk confirmed that there were meetings planned with skate companies who are quoting for the new skate park.

 The quotes would be needed to apply for funds and ensure that best value was sought.

**F: 0923:06 Facilities –** to receive a [report](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/Ebb5Ua1bFUBKqFgSLm7LR5wBQAEQLZDId_N4McPlE1nvSA) from John Young, Maintenance Manager

 The report circulated with the agenda was **NOTED.**

The Maintenance Manager reported some vandalism over the weekend, this was possibly due to the end of the holidays.

There was also a consideration that the increased damage in the Small Dole play area was caused by the camp site visitors having no affiliation with the Village.

There were two items now out of use in Upper Beeding play area, the Climbing net and the clatter bridge.

Parts have been ordered.

The Clerk would contact the school and ask that the message regarding the time it may take to repair them, be circulated.

Also, the Towers would be contacted to highlight the damage the pupils may be carrying out.

John asked if a gate could be cut into the MUGA so that the hedges and foliage could be cut back as it is growing through the fence and may cause injury.

Members asked if a quotation could be investigated.

Bus stops seem to be overgrown, WSCC would be approached, if they cannot cut them back, Grasstech may be asked to include this in their next cut.

**F: 0923:07 Football Club Washing Machine**.

The Clerks Briefing Note circulated with the agenda was **NOTED.**

The issues surrounding the possible installation of the washing machine were discussed.

There were a number of options available, all ensuring that there was no cost to the Council.

There were many benefits to the Club regarding the installation but very few benefits to the Council.

The concerns of the members included:

The power source – was it legal for a non-domestic appliance.

The drainage issue – could be exacerbated.

The cost of the work to install the machine safely.

The increased cost of water and electricity.

The damp which could also be made worse by drying clothes.

It was **AGREED** that on this occasion, the club would be informed that the Council could not support the installation of the washing machine the item should be removed from the location.

If they persist in its use, the machine will be removed, and any costs involved in the removal would be charged to the Club.

**F: 0923:08 Allotments –** To consider the meeting with [Plot Holders.](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/ERWzx_QxL0ZHpRCed6ZnkeYBdR4UuJlEjdE6tlr_yYj-VA)

* + 1. Changes to the [Tenancy Agreement.](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/EShqgpvC26tLrg_oAoiIssUB4eOPt6ndPcn62sauzJ5Vog)

It was decided that the Members should put forward any issues or improvements they may wish to make to the tenancy agreement. The Clerk and Cllr Harber would need to go through the document, with the final discussion with plot holders at the meeting.

* + 1. Date And Time

There were only two dates which were suitable. The Clerk would offer the dates to the Allotment holders. To allow them to indicate which one would be best for maximum attendance.

* + 1. Subjects for the [Agenda](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/EduwwCoJNTJCtFMyDvnDk5wBcqCNtwTfxFK7Xc3UwPIyWQ).

Members were asked to forward their ideas and thoughts on agenda items to the Clerk.

**F: 0923: 09 Riverside Pathway** – Impact of the [White Bridge Closure.](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/ERPtDbMn6rlJhuEfXFOaJ6EBF9GUr4F70vEpFRpYxtx0eg)

 The Clerks Briefing Note circulated with the agenda was **NOTED.**

Cllr Bull was asked to update the Members on the latest news.

He confirmed that Cllr Mike Croker of HDC and the three Parish Clerks had requested, through a freedom of information request, the details of the inspection and the history of the bridge inspections, which may show why this issue was not found sooner and had suitable maintenance schedule or mitigation measures in place.

Once this is known, there may be more pressure put on WSCC to complete the work quickly.

There is also the concern that information being given out and the use of social media incorrectly commenting on a link between the bridge closure and the Whie Bridge Link project.

The closure of the Bridge was discussed.

Members wanted to know why and for how long the bridge is expected to be out of use. This was not known as the initial 21 days for inspection has not passed.

There needed to be more signage and more done to reduce the impact, diversion signs would also help.

Cllr Birnstingl commented that there needed to be better communication with other stakeholders such as the fishing officer who had to move his signs which had been covered.

Cllr Bull was concerned that this was the latest in a line of closures along the river and Rights of Way, which had been carried out without any consultation or adequate warning. There should be more discussion with the Parishes so a communication strategy can be arranged.

The FOI would be reported to council when received.

Cllr Paul Linehan of WSCC would be requested to attend a future Council meeting to answer the Councils Questions.

**F: 0923: 10 Matters raised by Councillors** – to receive matters for information or discussion for future agendas.

 Cllr Heaver – Was still concerned about the impact on the Parish on the non-Consent land.

The Clerk explained that there are areas of land and roads which are non-consent, meaning that they did not need planning permission to trade. But they still needed the requisite licenses and permissions to trade, which was passed though HDC.

Members were concerned that the Parish was kept out of the loop and should be included similar to an alcohol licence or planning permission.

Cllr Birnstingl – asked if there was any possibility of the Wi Fi code, if the Gladys Bevan Hall was to be used in the future.

Cllr F Bull – Has reported an abandoned vehicle and asked if there was any way of expediating the removal of this and similar vehicles.

Cllr Birnstingl commented that the one which had been reported at Goldings Barn had been there for some time.

The Clerk explained that the one he was concerned about is not a regular issue. The ones which the district council take care of usually through the Wardens are the untaxed/insured ones parked on the road.

Cllr Cannon – Was concerned about the welfare of the Jubilee tree.

The maintenance manager would investigate this.

There being no further business the meeting closed at8.55pm

Signed: Date: