**You are hereby summoned to attend a Meeting of the PARISH COUNCIL**

**that will take place at BEEDING AND BRAMBER VILLAGE HALL**

**on TUESDAY 22nd OCTOBER 2024 commencing at 7.00pm.**

Members of the public are welcome to attend this meeting and may speak during the public adjournment at the discretion of the Chair.

 

**Stephen Keogh CiLCA**

Clerk to the Parish Council 16th October 2024

*Upper Beeding Parish Council operates under General Power of Competence since adopted on 14th May 2019. Minute reference C: 0519:29*

**A G E N D A**

**C: 1024 :01 Apologies for absence** – to receive and approve apologies for absence.

**C: 1024 :02 Declaration of Councillors personal or prejudicial interest** – to receive any declarations of interest as defined under the Localism Act 2011

**C: 1024 :03 Minutes of the last meeting -** to receive the draft minutes for the meeting held on [24th September 2024](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/EWCDGH2mW_FKqYpcB28tLfQBAOd7pSp3B4c0E4ID-9xJRA)

**C: 1024 :04 Public Adjournment** – to receive questions and comments from members of the public

**C: 1024 :05 Update from County Councillor –** to receive a report from WSCC Councillor, Paul Linehan

**C: 1024 :08 Update from District Councillor** – to receive an update from HDC Councillors, Mike Croker and Roger Noel

**C: 1024: 09 Neighbourhood Warden report** – to receive the Neighbourhood Warden Report from October 2024.

**C: 1024: 09 Minutes –** To adopt the Minutes of the following Committees:

1. Planning Committee held on [24th September 2024](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/ESGM93L0tDtKkbyGH8R5UyYBaIYAYLrdS8RZGDHT9Rj-gw)
2. Staffing Committee Meeting held onTuesday [1st October 2024](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/EV9_5p1zmmtDr_7tCVReQqAB3lzrJUbUreOcQYAmfRjBgQ)
3. Community Committee Meeting held on Tuesday [8th October 2024](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/Ebn2Zd6kAvdMjz5K8QXX8dEBrPrjri75rhH_pt3jEEEojg)

**C: 1024: 10 Committees –** To Consider changes to the current committees.

1. **Meeting Start Time –** To consider a flexible [start time for](https://upperbeedingpc-my.sharepoint.com/%3Aw%3A/g/personal/clerk_upperbeeding-pc_gov_uk/EbdT1hhlFCRChFgICh2mXC8B9ykbSc2pYy6ntcCPMNDylA) meetings.
2. **Committee Membership –** To consider the [membership](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/Ebfyy00tTdxHtHVZdzdOYDoBTLNcgM6jTa4z6OlbLDYOcA) of the Committees.

**C: 1024: 11 Clerk’s Report –** To consider the [Report](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/ESyMY9dCL45PvEJ5Z6vParkBXgsL9p7-h-6mRdYF5ysXng) from the Clerk.

**C: 1024: 12 White Bridge Link –** [Update](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/EVFyTl4C1zNAoAS_XFBd3VEB1_pKgnelqtUy8BfqDOamvw) on the White Bridge Project.

**C: 1024: 13 Saltings Field Loop Pathway Upgrade –** [Update](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/EVFyTl4C1zNAoAS_XFBd3VEB1_pKgnelqtUy8BfqDOamvw) on the works.

**C: 1024: 14 Skatepark Upgrade -** [Update](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/EVFyTl4C1zNAoAS_XFBd3VEB1_pKgnelqtUy8BfqDOamvw) on the Works.

**C: 1024: 15 Parish Office –** [Update](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/EVFyTl4C1zNAoAS_XFBd3VEB1_pKgnelqtUy8BfqDOamvw) on the project.

**C: 1024: 16 West Sussex Highway Network** [**Management Plan**](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/EaSTz-i7DuZPl5aWoswiEkUBRrVjKmn_BDoRXbQ-U3rqog) **–** To Consider a response

**C: 1024: 17 Financial Update -** Income and Expenditure Reports ([summary](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/EZ5JgKMTbINHnb2lWZsgX78BSgjsDUp9ffOV0z_xJfolfQ) and [detailed](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/EZwGkLoT0vZCs2WZsL8h_hMBocNlsz5JJ6w-2yj4SofM5w)) to date.

**C: 1024: 18 Audit Update –** To Consider the update on the Auditor’s reports.

1. **Conclusion of Audit 2023/24 –** to receive and note the [Conclusion of Audit Certificate.](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/EXb7FEi85_lEm8gZu8XAhcwB7gn8yR5NG8G4sZxBlcM02Q)
2. **Interim Audit 2024/25 –** To Consider the [Interim Report for 2024/25](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/EWRqYBG9wUdOpcZ0oMws1yUBn405xSOQLy-a6Vz7zOzkOQ)

**C: 1024: 19 Bank Reconciliation** – to receive and note the bank reconciliation for [September](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/EZkP_GHLsh1IkYPkX_9yKRcBJSIkt0dXhMwmCuUqseSwJw) 2024.

**C: 1023: 20 Payments List** – to receive and note payments made in [September](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/EXV-X8jj80xOgDcgzJjhN3sBYgAlUvFzvlYa7hhp5LGZ3w) for £13,311.39 in accordance with Financial Regulations.

**C: 1023: 21 Climate Matters –** To Consider any Climate issues with regards to the Council.

**C: 1023: 22 Correspondence** – to note correspondence received during [September](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/EWs0LtKFK9NPnrTvzw2tDpoBl6nKjl0MFpRB6ZR1dZAxOA) 2024.

**C: 1023: 23 Chair’s Announcements** – to receive any announcements & matters from the Chairman.

**C: 1023: 24 Matters raised by Councillors** - to receive matters for information or for discussion in future agendas.

*Members of the public should be aware that being present at a meeting of the Council or one of its committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.*