**Minutes of the Upper Beeding Council meeting held at**

**Beeding & Bramber Village Hall**

**on Tuesday 17th December 2024 commencing at 7pm**

**Present:**  Councillors: S Birnstingl, F Bull, P Bull, J Cannon, C Deadman, J Edwards, B Harber (Chair), F Heaver and C Warren

**Also present:**  Parish Clerk: Stephen Keogh

**C: 1224: 01 Apologies for absence**

Apologies were received from Cllrs. T Kardos and S Teatum.

M Croker (Horsham District Council)

R Noel (Horsham District Council)

West Sussex County Councillor. Cllr P. Linehan.

**C: 1224:02 Declaration of Councillors personal or prejudicial interest**

The Chairman reminded councillors that previous declarations still stand (as defined under the Localism Act 2011).

No further declarations received on this occasion.

**C: 1224:03 Minutes of the last meeting**

It was **RESOLVED** to approve the Minutes of the meeting held on  [Tuesday 26th November 2024](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EYY2GJ1ziAxDtyb37tnhI8UBkR-5YWNbsYEgoUlYR88awg?e=a9Hm7S)

Proposed Cllr F Heaver, seconded Cllr S Bull and **AGREED.**

**C: 1224:04 Public Adjournment**

A resident of The Driftway attended the meeting and commented about the request for yellow lines in Hyde Lane and the reasons for them. He has contacted Cllr Linehan as there have been comments regarding the possibility that the lines should have been repainted after resurfacing some years ago.

The Chair welcomed the resident to the meeting and asked the Clerk if there had been any update regarding the decision made at the Community Committee meeting?

The Clerk commented that he had contacted WSCC officers and has been given advice and options regarding the application for the lines.

The Officer has advised caution as some applications are unsuccessful.

The Members also commented that there are occasions when there can be concerns that the County Council may insist on longer lines than requested and this can affect the success of the project.

Cllr Warren asked where the residents would be expected to park, if the lines were installed.

Cllr Heaver explained that there is a rule in law that states that vehicles should not park a certain distance from the junction anyway.

**C: 1224:05 Update from County Councillor –**

Cllr P Linehan was unavailable.

The most recent report commented that the budgets have been set for the 2025/26 and that the White Bridge will be included in the budget.

The Chair commented that the forthcoming elections in 2025 may be postponed or cancelled if the proposed changes to local authorities are followed through.

Cllr Cannon asked if the Parish and Town Councils could be affected.

Cllr Birnstingl explained that this had not been discussed yet and that there may be a positive role for the Parishes to play moving forward.

**C: 1224:06 Update from District Councillor –**

Mike Croker and Roger Noel, HDC Councillors.

Cllr M Croker’s [report](https://upperbeedingpc.sharepoint.com/:b:/s/UBPC/EZJJc28CgyFBqd36sLivTC8B-gtShCrzRVr4HMyH05G73g) circulated with the agenda was **NOTED**.

A letter has been received from the District Council, as the inspector has halted the Local Plan proceedings.

The Director of Planning has complained about this decision.

**C: 1224:07 Neighbourhood Warden Report**

The [November](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EWiWZVPX9bJAl_s0290sRDUBulG7smkWFbj580mlkiIk3w) report circulated with the agenda was **NOTED.**

Cllr Heaver was disappointed that the Police did not support the wardens even though they had dealt with e-scooter users successfully.

Cllr F Bull commented that he felt the reports were more detailed and that the content of the report has underlined the diverse service provided by the Wardens.

Members were keen to point out that there are to be changes to the warden service and, also, that they should work with the school before it moves to the new site.

The Clerk reported that the scheduled meeting of the Warden service had been cancelled.

**C: 1224: 08 Community Committee Minutes.**

It was **AGREED** to accept the minutes of the Community Committee Meeting held on [Tuesday 10th December 2024](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/Ee15AAbtyg1IiuckgQShnSUB_KsdjJFL0JA-7OC-egelmQ).

Proposed Cllr Birnstingl, seconded Cllr Cannon and **AGREED.**

**C: 1224: 09 Joint Parish Cemetery Committee Minutes Minutes**

It was **AGREED** to accept the minutes of the meeting held on [Monday 2nd December](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EfvU64C03_9HsoI7byQ4t9oB7fxzjL3XCq-PuLa6LdfRHw)

Proposed Cllr Warren, seconded Cllr Harber and **AGREED.**

The Chair explained that there are still issues regarding the supply of new land in the district.

The large sums of money held in the Council accounts, on behalf of the Joint Burial Authority, are being considered to ensure that the best use is made of the funds available.

**C: 1124: 10 Clerk’s Report**

The Clerk’s  [Report](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/ETeG0O-jIAJHvZx5gjesn8sBb9I9RS5r4tu28JT13oABvQ) circulated with the agenda, was **NOTED.**

Members were disappointed with the service provided by the HDC planning regarding the parish council office as the BREEAM assessment seemed to be unnecessary for such a small development.

Cllr Croker has been requested to intervene.

The application is ongoing.

**C: 1224: 11 Saltings Field Loop Pathway Upgrade –**

The [Update](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/Ec812InXZRRNqF56ciL-5yUBpNZknDEJNM7UZz6PkK6gCg) on the Saltings Field Loop Pathway Upgrade circulated with the agenda was **NOTED.**

The Clerk commented that there had been two negative comments regarding the project mainly regarding the lack of communication with residents.

**C: 1224: 12**. **Scheme of Delegation**

The [Scheme of Delegation.](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/ET81TUM19tlGiJa4Et5RDLoBy-dsnuNfRCUOaoYbjOAYBg). which was circulated with the agenda, was reviewed and **ADOPTED** with no amendments.

Proposed Cllr Warren, seconded Cllr Cannon and **AGREED.**

**C: 1224: 13 Financial Update**

Income and expenditure reports ([summary](https://upperbeedingpc.sharepoint.com/:b:/s/UBPC/EStJi3kvvqRCrP02N56OOhMBMl9YQMkUtECjwY8q8PZ9PQ) and [detailed](https://upperbeedingpc.sharepoint.com/:b:/s/UBPC/EUHj2ctDRl9Cm1P2xuynZBkBH5Afx0YDPm291UpHKdARWg)) to date,circulated with the agenda; Councillors received and **NOTED**.

**C: 1224: 14 Bank Reconciliation** –

Councillors received and **NOTED** the Bank Reconciliation for [November 2024](https://upperbeedingpc.sharepoint.com/:b:/s/UBPC/Ee0FO2mhmYZCtp7caZnqgL0B3PBI5kLKs_aFdWItqB7woA).

**C: 1223: 15 Payments List** –

Councillors received and **NOTED** the payments made in [November](https://upperbeedingpc.sharepoint.com/:b:/s/UBPC/EWV2SSvgGihAqwNlqKpChW0BNMxnchuF3rEl3Kv4J2X0Rg) for £13, 596.08 in accordance with Financial Regulations.

**C: 1223: 16 Climate Matters –**

Members commented that the main reporting is through the Community committee and that they were encouraged by the meeting.

They had a briefing on Monday 16th December and have had further training in the One Planet website.

Despite this, it was agreed that the spreadsheet would be continued alongside the One Planet service.

The group hope to discuss the climate policies and have been investigating the Carbon Literacy Project

**C: 1223: 17 Correspondence** –

Councillors received and **NOTED** the correspondence received during [November](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EV-3DZUAnZ5CuQuW5NyxN-QBhVe006GPav9f2m3xcZotXA) 2024.

**C: 1223: 18 Chair’s Announcements**

Cllr Harber had no update at the current time, except to wish all Members a Merry Christmas.

**C: 1224: 19 Matters raised by Councillors** - to receive matters for information or for discussion in future agendas.

**Cllr Heaver**

Was concerned that the latest PPG Newsletter circulated recently had a lot of detail regarding the appointment system but there were still a number of issues regarding how to make appointments if you did not have access to a computer.

He was also concerned that the font used was very small and difficult to read.

During a recent discussion regarding the planning service, it was commented that there were not enough officers to cope with the number of applications. If this is the case, why are there so few vacancies advertised and none for the planning department.

Cllr Cannon explained that some of the services were being outsourced.

**Cllr C Deadman**

Commented that there are number of line markings and road markings which require repainting as they may become dangerous.

**Cllr Warren**

Commented that there was a Carol Concert event being held in Small Dole Village Hall on Thursday 19th December.

There being no further business the meeting closed at7.59pm

Signed: Date: