

# Upper Beeding Parish Council

## Minutes of the Upper Beeding Council meeting held at Beeding & Bramber Village Hall on Tuesday 18<sup>th</sup> November 2025 commencing at 7pm

**Present:** Councillors: S Birnstingl, F Bull, J Cannon, C Deadman, J Edwards, F Heaver, B Harber (UBPC Chair), S Teatum and C Warren.

**Also present:** Parish Clerk: Stephen Keogh

**C: 1125: 01 Apologies for absence**

Apologies were received from Cllr. P Bull, J Edwards and T Kardos.  
County Councillor. P. Linehan.  
HDC Councillors: M Croker, R Noel.

**C: 1125:02 Declaration of Councillors personal or prejudicial interest**

The Chairman reminded councillors that previous declarations still stand (as defined under the Localism Act 2011).

**C: 1125:03 Minutes of the last meeting**

It was **RESOLVED** to approve the Minutes of the Full Council Meeting held on held on [Tuesday 28<sup>th</sup> October 2025](#)

Proposed Cllr F Heaver seconded Cllr J Cannon and **AGREED**.

**C: 1125:04 Public Adjournment**

There were no Public in Attendance

**C: 1125:05 Update from County Councillor – to receive a report from Councillor Paul Linehan.**

Cllr P Linehan was unavailable.  
He asked the Clerk to highlight his thanks to the Parish Councillors and staff for the support and the funding towards the White Bridge Project.

**C: 1125:06 Update from District Councillors.**

The District Councillors were unavailable due to a planning meeting.

**C: 1125:07 Neighbourhood Warden Report**

Councillors received and **NOTED** the monthly reports from [October 2025](#) provided by the Neighbourhood Wardens.

Councillors stated that the new Warden was very proactive.

The Clerk also stated that they had met the new Warden supervisor, and Alison was off with an injury.

The Warden meeting notes were **NOTED**.

**C: 1125: 08 Committee minutes for adoption by Full Council**

i. The Minutes of the Planning Committee held on [Tuesday 28<sup>th</sup> October 2025](#). circulated with the agenda were **ADOPTED**.

ii. The Minutes of the Facilities Committee held on [Tuesday 4<sup>th</sup> November 2025](#) circulated with the agenda were **ADOPTED**.

- iii. The Minutes of the Finance Committee held on [Tuesday 11<sup>th</sup> November 2025](#) circulated with the agenda were **ADOPTED**.

Proposed by Cllr Heaver, seconded by Cllr Edwards and **AGREED**.

**C: 1125: 09 Joint Parish Youth Committee –**

- i. It was **RESOLVED** to **APPROVE** the Minutes from the Meeting held on [9<sup>th</sup> October 2025](#).

The Thursday Youth Club is very popular but now they need to be restricted due to the space available.

There is an online booking system and there have been some young people have arrived on the day and been included rather than turned away.

The Friday session is still low on numbers.

There are also some plans for the additional sessions.

- ii. It was **RESOLVED** to **ACCEPT** the Memo of Understanding for the [Year 2026/27](#)

**C: 1125: 10 2026/27 Budget –**

- i. [Budget 2026/27](#)

The Budget as recommended by Finance Committee meeting held on 11<sup>th</sup> November 2025 was reviewed and discussed.

It was **RESOLVED** to accept the proposed expenditure budget for 2026/27 financial year of **£268,880** and the net budget for 2026/27 of **£252,792**. This includes a transfer of £10,000 to Earmarked Reserves for improved play equipment for the two play areas.

Proposed Cllr C Deadman, seconded Cllr J Cannon and **AGREED**.

- ii. **Charges**

It was **RESOLVED** that for the 2026/27 financial year that the charges for the [sports hall hire](#) should increase by 50p per hour and allotment rent for 2027 should increase by 5%.

Proposed Cllr C Warren, seconded Cllr J Cannons and **AGREED**.

**C: 1125: 11 2025/26 Precept**

The recommendations for the Finance Committee were discussed.

Cllr Teatum commented that there may be some residents who may not be happy with the increase

It was **RESOLVED** to submit the precept requirement of £254, 696 (two hundred and forty-four thousand, nine hundred and one pounds) This will lead to an increase of £7.50 per year (14.42 pence per week) on a Band D property or approximately 4% (For comparison the current inflation rate (CPI) is over 3.8%)

Proposed Cllr Warren, seconded Cllr Cannon and **AGREED**.

**C:1125: 12 Clerks [Report](#).**

The Clerk's Report circulated with the agenda, was **NOTED**.

The Clerk commented that the Small Dole mound project has been stalled at the current time as some of the play area manufacturers have shown some interest in reusing this item to enhance the play area at small dole.

The Clerk explained that some 'No Cycling' signs have been installed on the new pathway, at the Kings Barn to the Bridge section, as this was a requirement of the project and it may help with negotiations with the landowner in the future.

**C: 1125: 13 Grant Application – To Consider a Grant Application.**

i. B & B Village Hall– [Double Glazing](#)

The Beeding and Bramber Village Hall and the grant request was discussed. It was **AGREED** that a grant of £1,500.00 be awarded to The Beeding and Bramber Village Hall

Cllr Birnstingl asked for a breakdown of the way the grant would be funded.

The Clerk explained that the initial £325.00 would be from the remaining Disbursements code. The remaining £1,175.00 will be taken from General Reserves.

Proposed Cllr B Harber.                      Seconded Cllr Birnstingl and **AGREED**.

**C: 1125: 14 Financial Update**

Income and Expenditure report ([summary](#) and [detailed](#)) to date. Councillors received and **NOTED** the reports to date.

**C:1125: 16 Bank Reconciliation**

Councillors received and **NOTED** the Bank Reconciliations for [October 2025](#)

**C:1125: 17 Payments List**

Councillors received and **NOTED** all payments made during [October 2025](#) for £43,724.16 in and in accordance with the Financial Regulations.

**C: 1125: 18 Climate Matters**

Cllr F Bull commented that both he and Cllr Cannon had been invited to join the climate.

**C: 1125:19 Correspondence**

Councillors received and noted the [Correspondence](#) received during October 2025.

**C: 1125:20 Chair's Announcements**

The Chair informed the meeting that he had not attended any events for the Parish.

**C: 1125:21 Matters raised by Councillors**

The following matters were raised by Councillors for discussion at future meetings:

**Cllr. Warren**

The grass section between Dacre Gardens and High Trees roundabout has not been cut back recently could WSCC be asked to cut this back and possibly reinstate the pathway to its full size.

**Cllr Heaver**

The Hogs Wallow site appears to be derelict. The Council needs to be aware of the grants being awarded to certain groups. Clerk would contact the group for an update.

**Cllr Cannon**

The PPG has had a meeting AGM.

The current secretary of the PPG will be retiring in May 2026 and will be replaced at that stage.

The screen has now been moved to the Nisa.

Cllr Harber commented that the new online appointment system seems to be working.

**Cllr Teatum**

Has received a letter from a resident, the former priest at The Towers, who has made compliments regarding the pathway at the recreation ground and the Speed indicator devices in the village.

Big improvement to the Parish.

**Cllr Birnstingl**

Commented that there is a piece of land behind the St Peters Church, which was not able to be developed, currently there is a possibility that the land may be available for sale. The area may be available for the cemetery.

The Cemetery Clerk has been in contact and awaiting a reply.

There being no further business the meeting closed at 7.59pm

Signed:

Date: