

Upper Beeding Parish Council

Minutes of the Community Committee meeting held at The Beeding & Bramber Village Hall, High Street, Upper Beeding on Tuesday 7th October 2025 at 7.00pm

Present: Councillors: F Bull, B. Harber (Chair) and F Heaver

Also present: Parish Clerk: Stephen Keogh.

- CC: 1025: 01** **Apologies for absence** – to receive and approve apologies for absence. Apologies were received from Cllrs S Birnstingl, P Bull, J Cannon and S Teatum. Cllr Cannon has asked to be able to return to the Facilities Committee, this will be agreed at the next Full Council meeting.
- CC: 1025: 02** **Declaration of Councillors personal or prejudicial interest** – to receive any declarations of interest as defined under the Localism Act 2011. There were no additional Interests declared.
- CC: 1025: 03** **Minutes of the last meeting**
It was resolved to accept the minutes of the Community Committee meeting held on [Tuesday 8th July 2025](#) as a true and accurate record.
Proposed by Cllr Heaver, seconded Cllr Harber and **AGREED**.
- CC: 1025: 04** **Public Adjournment**
There were no public present.
- CC: 1025: 05** **Beeding Newsagents** – Retirement and closing ([Report](#))
The Clerk's verbal update was **NOTED**.
The Members discussed the impact that the newsagent owner has had on the village, the jobs for the young people and the food bank being just two. The Clerk had commented that there were some Parish Council powers which could help to keep it open. This would be easier if the shop was the only one in the village. There are clear business reasons for the closure, but also personal reasons for the owner wanting to step away.

It was **AGREED** to **RECOMMEND** to **FULL COUNCIL** that a gift up to the value of £50 should be presented to her.
Proposed by Cllr F Bull, seconded Cllr Harber and **AGREED**.
- CC: 1025: 06** **Projects and Priorities** - To discuss Community Committee priorities for the remainder of municipal year.
- **Traffic Regulation Order** ([TRO](#))
The Clerks verbal update was **NOTED**.

The Committee discussed the TRO, and how County Councillor, Paul Linehan, responded to the Clerks request for support.

The resident who started the process has been abusive to Cllr Linehan and has also been unhelpful when asked by the Clerk.

WSCC had investigated the history of the location and there appears to be no way that the TRO application will move forward due to historic objections to parking restrictions at the location .

The proposed TRO on the High Street near to the Village Hall can now be taken forward. The bus service is affected by the poor parking and therefore the Council could investigate the option of a TRO being brought in to help with this whilst also ensuring the events and activities at the Village Hall are not affected.

This may be double yellow lines, but also there is a possibility of the installation of a single yellow line or other options around the Hall.

The residents of the High Street may have an opinion so this may be the basis of a Christmas Bulletin and an option to ask for the resident's e-mails for use in future.

- **Speed Indicator Displays**

The Clerks [Report](#), circulated with the agenda was **NOTED**.

The two units need to be adjusted as they appear to be over the acceptable 10% in flexibility

The Clerk will contact the installation team.

- **Speedwatch** (Report from Cllr Teatum)

The Clerks verbal report was **NOTED**.

The Upper Beeding Speedwatch Team is up and running. There are 6 volunteers but only 5 are fully trained and active.

The group has carried out 6 Sessions in total. 5 on the Henfield Road and one on the High Street. Pound Lane is proposed for the week commencing Monday 13th October

The group has monitored 1609 vehicles of which 37 were found to be speeding given an average of 8.5%.

The High St only produced a count of 70 cars but the % speeding was over 15% ,of these 2 were motor bikes.

Speedwatch Area signs and Speed signs to be placed around the village for educational purposes.

- **Communications** ([Report](#))

The Clerks [Report](#), circulated with the agenda, was **NOTED**.

The Clerk feels that there is a possibility of a Christmas Bulletin to be distributed to the residents, within the bulletin there can be references made to the TRO, the proposals for the sports hall, and the request for contact details to allow e-mail newsletter.

The company which delivers the newspapers may be asked to help distribute these leaflets.

CC: 1025: 07 Local Walking and Cycling Plan (LWCP) – To Consider adopting the [LWCP](#).

The Clerks [Report](#), circulated with the agenda was **NOTED**.

It was **AGREED** to **RECOMMEND** to **FULL COUNCIL** that the Local Walking and Cycling Plan should be adopted, for the Parish Council to refer to for planning applications etc.

There are some areas of the plan which need to be managed.

The Twitten clearance needs to be confirmed to ensure that the Parish Council can carry out the work whilst not providing issues for the Highways Authority. A policy needs to be incorporated, also checking insurances and permissions are in place.

The access from Small Dole to the Downslink needs to be investigated. If the 45 homes are built in Small Dole at the west of the Shoreham Road. Upper Beeding Parish Council and Henfield Parish Council should work together to use the available CIL Funds to try to provide that access.

CC: 1025: 09 Committee Terms of Reference.

The Clerks [Report](#), circulated with the agenda was **NOTED**.

It was **AGREED** to **RECOMMEND** to **FULL COUNCIL** that the wording of the [Terms of reference](#) should be changed to the recommended wording:

"Under the remit of the Community Committee, to make recommendations on ways within the community to combat climate change and provide support in adapting to its effects."

It was **AGREED** to **RECOMMEND** to **FULL COUNCIL** that the wording can also be included in the Terms of Reference for all the Committees.

CC: 1025: 10 JPYC – [Update](#) on the Service.

The Clerks [Report](#), circulated with the agenda was **NOTED**.

The service continues to improve despite some difficult hurdles to overcome.

The Summer activity week programme was completed and was well supported by the resident youths.

The Autumn programme has commenced and there is also a half term week of activities being proposed.

Currently there are 5 casual staff who take it in turns to manage the sessions.

This now means that there are 7 staff in total to call upon. This makes the sessions run smoother.

The JPYC will be meeting on Thursday 9th October 2025

During the summer period there was a safeguarding issue raised which had to be investigated by the Local Authority Designated Officer (LADO) as it included one of the JPYC volunteers. The incident was not on Council property or during work time but due to the nature of the breach, a report was submitted.

The volunteer has unable to continue with the service.

The investigation concluded that the JPYC needed to adapt the volunteer agreement and that they should also ensure that the staff all complete safeguarding training.

CC: 0725: 11 Matters raised by Councillors – to receive matters for information or discussion for future agendas.

Cllr F Bull

Would like to follow up on the TRO to reduce the speed along the Henfield Road to Small Dole

The Clerk was asked to include this in a future agenda.

Cllr F Heaver

Commented that he was disappointed that there had been a decision to close the Beeding surgery some months before the public had been informed of the final conclusion.

The need to use the Steyning surgery has provided an issue as there are very few parking spaces available close to the building and even fewer disabled spaces.

The PPG should be asked to provide more spaces for patients close to the building, rather than allow staff to utilise these spaces.

There being no further business the meeting ended at 8.20pm.

Signed:

Date