

Upper Beeding Parish Council

Minutes of the Facilities Committee meeting held at Beeding and Bramber Village Hall, on Tuesday 3rd February 2026 at 7.00pm.

Present: Councillors: F Bull, J Cannon, C Deadman, B Harber F Heaver and C. Warren (Chair).

Also, present: Steve Keogh (Parish Clerk)
John Young (Maintenance Manager)

F: 0226: 01 Apologies for absence

Apologies received and accepted from:
Cllrs. J Edwards, S Birnstingl, T Kardos.

F: 0226: 02 Declaration of Councillors personal or prejudicial interest

to receive any declarations of interest as defined under the Localism Act 2011.
There were no additional Declarations of Interest.

F: 0226: 03 Minutes of the last meeting –

The minutes of the Facilities Committee meeting held on [4th November 2025](#) were approved as a true and accurate record.
Proposed Cllr F Heaver seconded Cllr Harber and **AGREED.**

F: 0226 :04 Public Adjournment

to receive questions & comments from members of the public.
No Public were present.

F: 0226:05 Play Areas

The Clerk's [Report](#) circulated with the agenda was **NOTED.**

The improvements to the Play Areas were discussed and the possible funding of these improvements was confirmed by the Clerk.

Cllr Warren stated that the recent approval of some planning developments in Small Dole will have a direct impact on the Village and there is an expectancy that the number of young people may increase, due to the number of properties proposed.

Members felt that this will provide some much-needed CIL funding which should be utilised in the village, including the play area so the preferred use of any Council funds may be better served in Upper Beeding.

For that reason, there was a general agreement that only two or three items should be installed at Small Dole, with the remaining funds being used at Upper Beeding.

Cllr F Bull asked for the option of the Green Gym to be further explored, and the Clerk explained that, as more quotes need to be sought this could be added as an option. Now there is some knowledge of the potential cost and the change to reduce the amount spent at one location, this means that the gym idea can be investigated.

One issue may be the location and there isn't a clear site.
The recreation Ground, Hyde Street Green and the riverside pathway were all proposed.

The quotations and plans should be brought to the future meeting for further discussion.

F: 0226 :06

Facilities

The maintenance [report](#) from John Young, Maintenance Manager circulated with the agenda was **NOTED**.

Due to the issue of the fly-tipping at the Edburton Road it may be a good option to request a litter bin at the layby.

The twittens have been inspected and those issues highlighted in the report have been passed to WSCC Public Right of Way Team.

CLlr Heaver commented that some of the street lights in the twittens need to be cleared of ivy as they are affecting the lighting.

The steps from the church carpark to the river are also in need of regular maintenance, there is a need to find out who is responsible for them.

The Maintenance Manager stated that the MVAS is starting to become difficult to move as the locations are not stable and there is a need for two staff to move it.

After some discussion, it was **AGREED** that the Clerk would ask CLlr Croker would be interested in selecting a permanent location and that the Parish Council would give the unit to Beeding Parish Council.

A newer more mobile unit would be investigated.

F: 0226: 07

Project Update –

The Clerk's [Report](#) circulated with the agenda was **NOTED**.

- Office Upgrade

The Members discussed the new office and the possibility that it may be ready very soon.

The Clerk reported a quotation for the carpet, there were two quotes one of which was over £3,000 so would require more quotes to be sought.

The members **AGREED that** the quotation for £1,024.00 for the carpet within the office would be accepted.

The rest of the flooring would be held in abeyance.

- Skatepark

The contractor will be on site during February, there have been a number of issues which may affect the installation, but he has stated that there is not possibility of an Easter completion of the whole project.

The next option could be the May half term.

- Tree Planting

The former newsagent was originally very keen to have a tree planted as a thank you for all the work she has done in the village.

During a conversation to arrange to location and the wording on the plaque. There was a realisation that she did not want to have the tree after all as she felt enough had been done as thanks for her time at the Newsagents.

It was **AGREED** that the tree should be planted at a suitable location if it is known as Sue's tree a plaque can be added at a suitable time.

The remaining funds can be used for something else or donate to Sues favourite charity.

F: 0226: 08

Allotments

The Clerk's **Report** circulated with the agenda was **NOTED**.

The plots are all hired and maintained.

There are only two on the waiting list and 4 who have yet to pay for this year.

F: 0226: 09

Riverside Pathway –

The Clerk's **Report** circulated with the agenda was **NOTED**.

i. White Bridge Link

The next stage will be from Dawn Crescent to the Botolph's bridge.

Cllr Harber reminded the Committee that there were certain matters agreed at the start of the project regarding the route and the stages which would need to be fulfilled to allow the project to be completed. The Parsh Council is one of the organisations included in the Steyning ad District Partnership, who would arrange the works, apply for the funding and oversee the management of the project.

The next stage will be to arrange a meeting of the Partnership and ensure that everyone is still keen to move onto the next stage.

The Clerk's verbal update was **NOTED**.

F: 0226: 10

New Streetlight

The proposed **new streetlight** on Henfield Road was discussed and the location was confirmed.

It was **AGREED** to **RECOMMEND** to the **FULL COUNCIL** that the streetlight could be completed and to invite the resident to help financially.

F: 0226: 11

Matters raised by Councillors – to receive matters for information or discussion for future agendas.

Cllr Warren

Cemex

The application at Small Dole tip was discussed.

The Members put forward salient reasons for the new application to be rejected.

The Clerk would create the response in time for the deadline.

It was confirmed that the application was a WSCC responsibility.

Cllr Cannon.

Reported that she had written to the Environment Agency to highlight two issues

The apparent burning of commercial waste in the area near to the shops.

The planting of trees along the riverside pathway close to the Beeding Bridge which are causing a potential hazard

The Clerk has also highlighted these trees on the WSCC app.

Cllr F Bull

Was concerned that the sports hall issue should not be lost amongst the other work. He was keen to push the project forward but was unable to commit unless there was a potential of others more qualified persons being involved.

Cllr Heaver commented that there had been some movement in the past but that had stalled.

The Clerk was asked to contact the Football Club for an update on the plans and ensure that the subject was on a future Full Council agenda.

There being no further business the meeting closed 8.45pm.

Signed:

Date: